APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

PROPERTY COMMITTEE MINUTES
FOR THE MEETING HELD IN THE PUBLIC HALL ON
MONDAY 6TH DECEMBER 2021 at 6.45 PM

Present:
Cllr Anderton (Chairman)
Cllr Rooke
Cllr H Potts
Cllr G Hayes (Mayor ex Officio)
Cllr J Chalmers (Deputy Mayor ex Officio)
Cllr K Wignall
Cllr Pape

Also, in attendance:
Cllr T Wignall
Cllr Stephenson
Cllr P Davidson
Assistant to the Town Clerk
Town Clerk
Paul Crosby – Crosby Granger

PR1/12/21 Apologise for Absence

The Committee accepted apologies received from Cllr F Potts, Cllr Dougherty, Cllr Connell and Cllr Curley

PR2/12/21 Declarations of Interest

No declarations were received in respect of this meeting — **Clerk**

PR3/12/21 Actions from the Previous Minutes

No matters arising

PR4/12/21 The Moot Hall Repair Project

Paul Crosby from Crosby Granger Architects presented four colour options for the exterior of the Moot Hall. The Chairman asked for a Committee vote, the preferred option for **RECOMMENDATION** to Full Council is for option 2, Light Ochre limewash to roughcast with light brown 'Fairburn' linseed paint to windows and quoins. This palette would complement the colour scheme of High and Low cross. Councillors, Anderton, Rooke, K Wignall and Hayes voted for option 1 with Councillors Pape, H Potts and Chalmer voting for option 1 Off-white limewash to roughcast with black 'old lead' linseed paint to the windows and quoins. Paul Crosby will organise listed building consent, if required. — **Council**

PR5/12/21 CAfS energy review – Public Hall

The Chairman and several Councillors had a walk around the Public hall to review the report. It was **RECOMMENDED** to Full Council that the Committee would prioritise the actions identified in the report and produce a three-year maintenance plan. Cllr Anderton and Clerk to action. Cllr Anderton is applying for grants to defray the cost. — **Clerk** **Cllr Anderton**

PR06 /12/21 Chairman's Report

The Chairman spoke of her concern of the rising maintenance cost of the Councils' properties, the CAfs report highlighted on going repairs to the Public Hall and the Cloisters' condition report is higher than expected. The Council need to ensure that the reserves for building renovations is maintained at an appropriate level.

PR7/12/21 Councillors' reports and items for future agendas

- **Maintenance plan for the Public Hall**
- **Funding for the Cloisters**

Date of the Next Meeting

To note the next meeting of the Property Committee will be held IN THE PUBLIC HALL on **Monday 10th January 2022 at 7:45 or at the rising of the Planning and G.P. Committee**

AT THE COUNCIL MEETING ON**:** **WEDNESDAY 15th December 2021**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE - COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM

BEING A TRUE AND ACCURATE RECORD:

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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PROPERTY COMMITTEE MINUTES
FOR THE MEETING HELD IN THE PUBLIC HALL ON
MONDAY 8TH NOVEMBER 2021 at 20:15PM

Present:
Cllr Anderton (Chairman)
Cllr Rooke
Cllr Connell
Cllr G Hayes (Mayor ex Officio)
Cllr K Wignall
Cllr Pape

Also, in attendance:

Cllr T Wignall
Cllr Stephenson
Cllr Curley
Cllr P Davidson
Assistant to the Town Clerk
Town Clerk

PR1/11/21 Apologise for Absence

The Committee accepted apologies received from Cllr H Potts, Cllr Dougherty, and Cllr F Potts

PR2/11/21 Declarations of Interest

Cllr Connell declared a personal interest in relation to any agenda items that relates to Cumbria County Council and Eden District Council. **Clerk**

PR3/11/21 Actions from the Previous Minutes

- Clarification on defeats clause re the Low and High Crosses – response from Crosby Granger . "The contract was signed ' 'under hand' which has a limitation period of 6 years for contractor liability. has a limitation period of 6 years for contractor liability."
- Dowpitts Wood – the Clerk is meeting with a group on the 11 November to discuss partnership working in the wood
- ATC have instructed Arnison Heelis to obtain Council Property deeds from Kendal Archive

PR4/11/21 The Moot Hall Repair Project

The Chairman attended the monthly Construction meeting and reported works were on schedule and the lime rendering process should commence week ending 12th November 2021

PR5/11/21 Chairman's Report

There was no report in respect of this meeting

PR06 /11/21 Councillors' reports and items for future agendas

- Update on new finger post signage for the Town Centre
- Update on the Blue Plaque Town Trail

PR7/11/21 Date of the Next Meeting

To note the next meeting of the Property Committee will be held IN THE PUBLIC HALL on
Monday 6th December 2021 at 7:45 or at the rising of the Planning and G.P. Committee

There being no further business the meeting closed at 8.27

AT THE COUNCIL MEETING ON**:** **WEDNESDAY 17 NOVEMBER 2021**

THE CHAIRMAN OF THE MEETING WAS AUTHORISED BY THE - COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEM BEING A TRUE AND ACCURATE RECORD:

n/a

A3

OPTION 1 Off-white limewash to roughcast.
Black 'Old lead' linseed paint to windows and quoins - Like for like colours

OPTION 2 Light ochre limewash to roughcast.
Light brown 'Fairburn' linseed paint to windows and quoins

OPTION 3 Ochre limewash to roughcast.
Light ochre 'Clotted cream' linseed paint to windows and quoins

OPTION 4 Ochre gold limewash to roughcast.
Light brown 'Fairburn' linseed paint to windows and quoins

Note: Linseed paint colours by Brouns & Co (01423 500694)

Do not scale from drawing.
Dimensions are to be checked onsite.

Revision	Date	Note	initial
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PROJECT	**MOOT HALL, APPLEBY**					
TITLE	Colour Options					
STATUS	**CONSTRUCTION**					
DRAWING NUMBER	223(07)001	REVISION	--	SCALE		
DRAWN BY	MH	CHECKED BY	PAC	DATE	22 NOV 2021	

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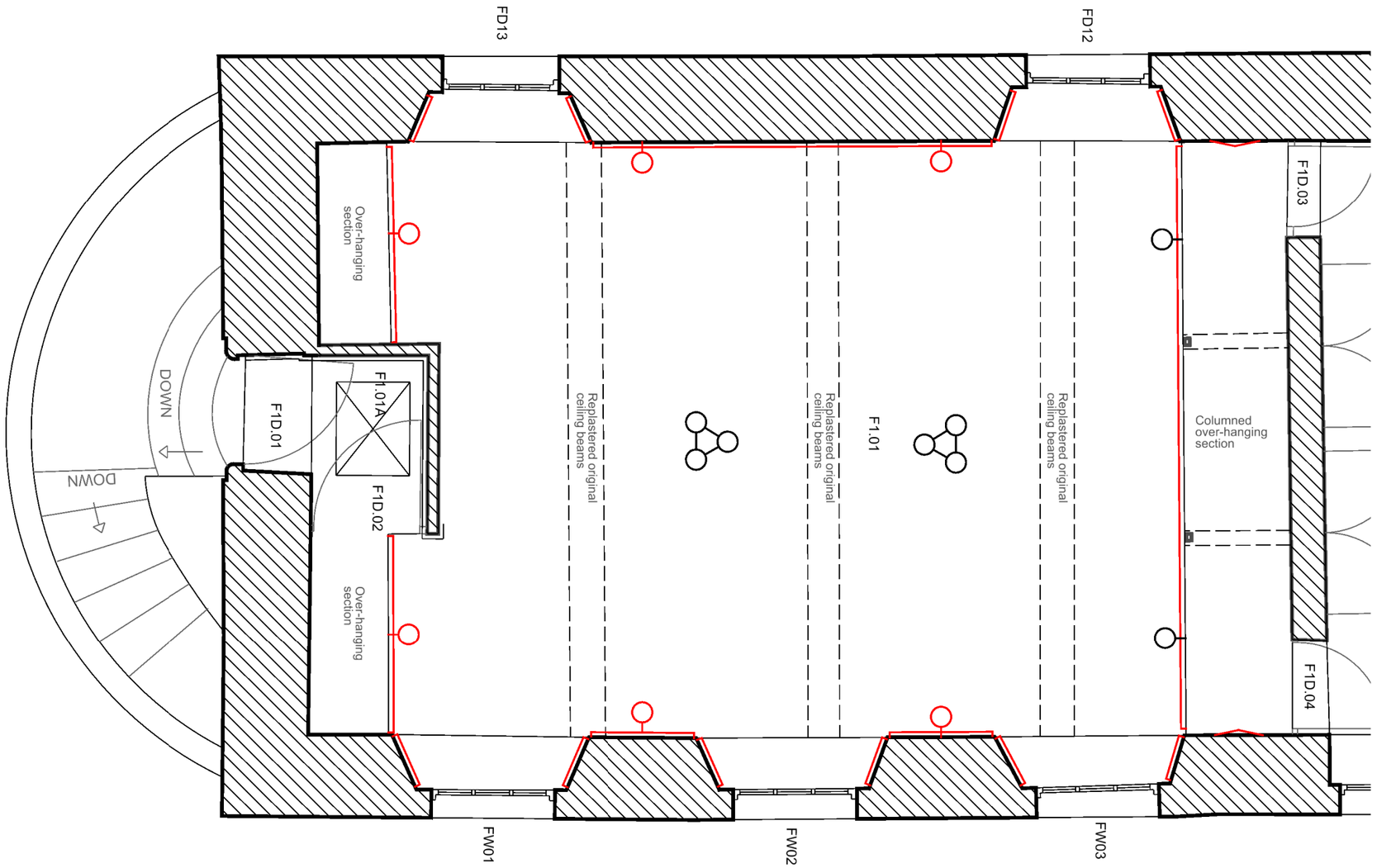
scale 1:50

0 0.5 1 1.5 2 2.5m

A3



EXISTING CHANDELIER SHADE TO BE REPLACED

EXISTING WALL LIGHT SHADE TO BE REPLACED

PROPOSED WALL LIGHT

PROPOSED PICTURE RAIL

Do not scale from drawing.
Dimensions are to be checked onsite.

Revision	Date	Note	initial
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PROJECT	**MOOT HALL, APPLEBY**				
TITLE	Council Chamber Plan				
STATUS	**CONSTRUCTION**				
DRAWING NUMBER	223(42)001	REVISION	--	SCALE	1:50
DRAWN BY	MH	CHECKED BY	PAC	DATE	22 NOV 2021

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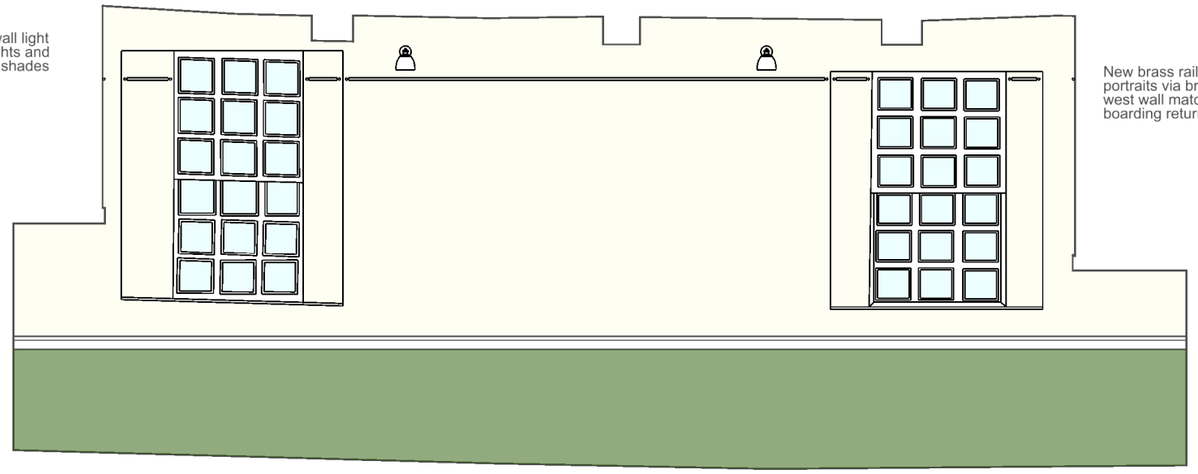
A3

New brass wall light brackets, led lights and new shades

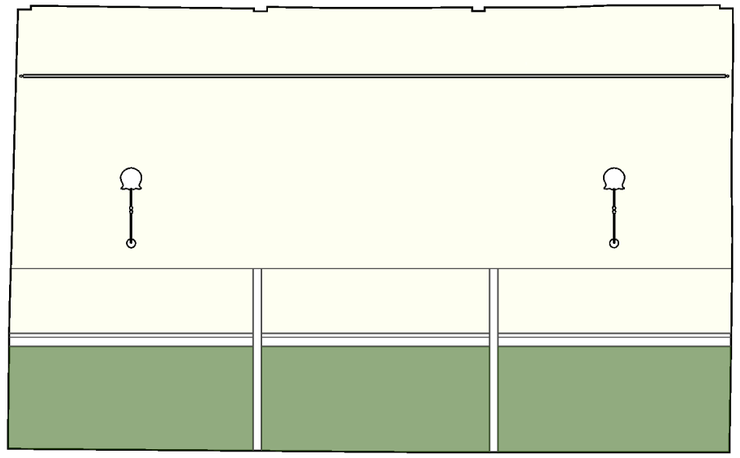


New brass rail fixed to wall to support portraits via brass chains. Position on west wall matching existing top timber boarding returning in to window reveals

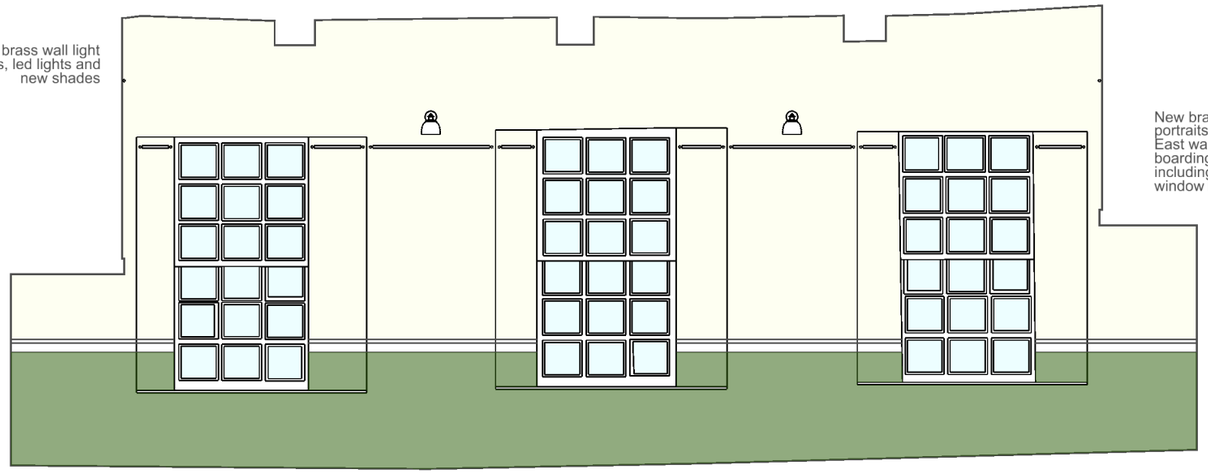
Existing brass wall lighting brackets with new led lights and new shades

Re-use of timber dado rail

New colour scheme to be agreed. Suggesting darker colour to lower wall for practicality



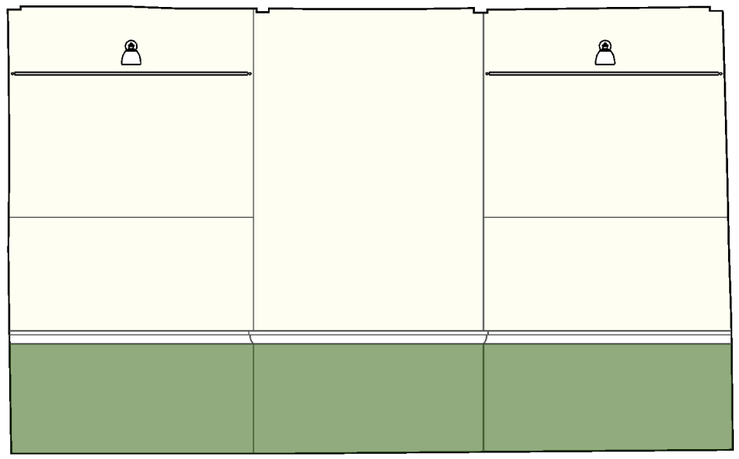
New brass wall light brackets, led lights and new shades



New brass rail fixed to wall to support portraits via brass chains. Position on East wall lower than existing top timber boarding returning in to window reveals including additional rail in southern window reveal for further portraits

Re-use of timber dado rail

New colour scheme to be agreed. Suggesting darker colour to lower wall for practicality



Do not scale from drawing.
Dimensions are to be checked onsite.

Revision	Date	Note	initial
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PROJECT	**MOOT HALL, APPLEBY**					
TITLE	Intern. Ele. Council Chamber					
STATUS	**CONSTRUCTION**					
DRAWING NUMBER	223(42)001	REVISION	--	SCALE	1:50	
DRAWN BY	MH	CHECKED BY	PAC	DATE	23 NOV 2021	

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