APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.org.uk

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

www.applebytown.org.uk

Property Committee Minutes

For the meeting held in the Moot Hall

Monday 15th January 2024 at 8pm

Present:

Cllr Anderton (Chair)
Cllr Connell
Cllr Curley
Cllr Davidson
Cllr Kemp
Cllr Rooke

Also in attendance:

Cllr Heap
Cllr Hilsden
Cllr Mycock
Cllr Pape
Cllr Railton
Cllr Turnbull
Town Clerk and Clerk's Assistant

PR1/01/24 Apologies for Absence

Apologies received from Cllr Potts.

PR2/01/24 Declarations of Interest

There were no declarations of interest to report.

PR3/01/24 Actions from the Previous Minutes

- **Dowpitts Wood**

  The Clerk reported that she had been in contact with the Woodland Trust, and because Dowpitts is classified as an ancient woodland, there may be some support available from them. An enquiry has been sent and we are currently awaiting a response.

  Cllr Mycock raised concerns about the gapping in the hedgerow since 9 trees have been felled, and the impact this might have on the wildlife. He suggested that fences could be installed, or new hedgerows could be planted to fill in the gaps. The Clerk had forwarded his concerns to the tree surgeon who carried out the work, who reported that very little hedgerow (mainly hawthorn) had been removed been felling the trees and that the gaps were mainly due to the removal of the trees, and more prominently the ivy, which shrouded those trees being removed. He did not consider any need for fencing, stating the hedgerow will regrow naturally and relatively quickly, therefore filling any gaps that have been left. He suggested waiting a couple of months to give it time to grow, and then review it before making any decisions about fencing or planting.

PR4/01/24 Chairman's Report

Cllr Anderton reported the intention to register all Council owned land and property with the Land Registry. This topic was discussed by Council 3-4 years ago, but was never followed through. Cllr Curley agreed it was important as a modern-day Council to have all ownership registered properly. The Clerk was waiting for a quote from a local firm of solicitors.

PR5/01/24 Public Hall Update

- The accessible toilet is now completed and up and running.
- New guttering and downpipes have just been delivered and this will be installed over the next couple of weeks. Appleby Doors and Windows will also be installing some new windows on the south elevation and a fire door to the main hall.

- There have been some issues with the heating in the Supper Room, but a new pump has been fitted and the heating is now working.
- Several of the ceiling lights in the main hall are not working, and as the electrician requires a scaffolding tower to reach them, we will take the opportunity to replace all the ceiling lights with LED bulbs while the tower is in situe.
- As the Market Arcade toilet lights are on constantly, these will be changed to motion sensor LEDs, so the lights will only come on when someone walks in, therefore saving electricity costs.

PR6/01/24 Councillors' reports and items for future agendas

- Cllr Connell reported that the church clock had not been chiming recently, but the issue has been identified and resolved.
- The Clerk reported that a request had been received from someone who wished to scatter a family member's ashes on Fair Hill. The committee had no objections, providing the scattering was done in line with guidelines.

PR7/01/24 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 12th February 2024** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.17pm.

At the Council Meeting held on **Wednesday 24th January 2024**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Anderton