APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson : Town Clerk
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Town Clerk's Office
Moot Hall Boroughgate
Appleby-in-Westmorland
Cumbria CA16 6YB

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Year End Accounts
Period 1 April 2023 to 31 March 2024

Appleby-in-Westmorland Town Council

Annual Return for the Year Ending 31st March 2024								
No.	**Description**	**31/03/2024**	**31/03/2023**	**Variance**	**Variance as %**	**> 15%**	**Explanation Required**	**Explanation**
1	Balances brought forward	**113,555**	171,851	-58,296	-34%	Yes	Yes	Reserves used for major building project
2	Annual Precept	**152,022**	135,980	16,042	12%	No	No	
3	Other Receipts	**156,595**	290,607	-134,012	-46%	Yes	Yes	See P1a for breakdown
4	Staff Costs	**104,015**	100,509	3,506	3%	No	No	
5	Loan Repayments	**-**	-	0	0%	No	No	
6	Other Payments	**197,583**	384,374	-186,791	-49%	Yes	Yes	2 major building projects completed previous year
7	Balances carried forward (1+2+3)-(4+5+6)	**120,574**	113,555	7,019	6%	No	No	
8	Total cash and short term investments	**183,783**	138,273	45,510	33%	Yes	Yes	£50,000 received in grants for playground project
9	Fixed Assets	**4,476,102**	4,476,102	0	0%	No	No	
10	Total Borrowings	**0**	0	0	0%	No	No	

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Appleby-in-Westmorland Town Council

3. Other Receipts - Variance Statement	31/03/2024	31/03/2023	Variance	Variance as %	> 15%	Explanation Required	Explanation
Council Tax Reduction Scheme	**2,022**	1,766	256	14%	No	No	
TIC Sales	**24,267**	24,387	-120	0%	No	No	
Shop Rentals	**24,668**	21,762	2,906	13%	No	No	
Public Hall Lettings	**14,727**	15,757	-1,030	-7%	No	No	
Fair Hill Rent	**3,911**	3,715	196	5%	No	No	
Recycling	**1,400**	1,400	0	0%	No	No	
Public Hall Solar Panels	**2,247**	2,054	193	9%	No	No	
Rural Payments Scheme	**1,745**	2,285	-540	-24%	Yes	Yes	Reduction in payments scheme
Wayleaves	**38**	38	0	0%	No	No	
DoS Footway Lighting	**-**	-	0	0%	No	No	
Other Income	**2,718**	3,407	-689	-20%	Yes	Yes	This varies year on year
Council Grants	**6,500**	1,913	4,587	240%	Yes	Yes	Grants received from LA for public realm improvements
Other Grants	**1,000**	1,092	-92	-8%	No	No	
Interest	**3,794**	1,463	2,331	159%	Yes	Yes	Higher interest rates
Platinum Playground Project	**67,558**	-	67,558	100%	Yes	Yes	New community project to refurbish town's playground
Moot Hall Repair Project	**-**	37,110	-37,110	-100%	Yes	Yes	Building project finished last year
West Cloisters Building Repair Project	**-**	75,919	-75,919	-100%	Yes	Yes	Building project finished last year
East Cloisters Building Repair Project	**-**	96,539	-96,539	-100%	Yes	Yes	Building project finished last year
Totals	**156,595**	290,607					

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Appleby-in-Westmorland Town Council

2. Other Payments - Variance Statement	31/03/2024	31/03/2023	Variance	Variance as %	> 15%	Explanation Required	Explanation
TIC Cost of Sales	**14,543**	16,002	-1,459	-9%	No	No	
Rates	**4,139**	4,187	-48	-1%	No	No	
Heating & Lighting	**19,949**	18,538	1,411	8%	No	No	
Water	**3,395**	860	2,535	295%	Yes	Yes	One meter previously been on too low an estimate, this year rectified
Telephone & Broadband	**2,657**	2,566	91	4%	No	No	
Cleaning & Refuse	**15,895**	11,666	4,229	36%	Yes	Yes	Higher overall cleaning costs
Building Repairs	**27,470**	12,876	14,594	113%	Yes	Yes	Significant repairs and refurbishment carried out to Public Hall
Minor Repairs & Renewals	**2,489**	554	1,935	350%	Yes	Yes	Significant repairs and refurbishment carried out to Public Hall
Dowpitts Wood Maintenance	**3,168**	2,450	718	29%	Yes	Yes	Ash dieback work carried out and other tree work
Footway Lighting	**-**	-	0	0%	No	No	
Bus Shelter Cleaning	**-**	180	-180	-100%	Yes	No	
Lift Maintenance	**1,093**	964	129	13%	No	No	
Insurance	**6,925**	7,996	-1,071	-13%	No	No	
Professional Fees	**888**	1,075	-187	-17%	Yes	Yes	Less work carried out
Services & Compliance	**2,513**	-	2,513	100%	Yes	Yes	Included in last year's Licences costs
Licences	**663**	3,131	-2,468	-79%	Yes	Yes	Included in this year's Services & Compliance
Subscriptions	**577**	690	-113	-16%	Yes	No	
Training	**1,837**	867	970	112%	Yes	Yes	Association of Accountancy Technicians training for one staff member
Postage	**61**	86	-25	-29%	Yes	No	
Printing & Stationery	**2,054**	2,063	-9	0%	No	No	
Marketing & Advertising	**1,571**	2,789	-1,218	-44%	Yes	Yes	Less Marketing & Advertising costs incurred
ICT	**1,791**	892	899	101%	Yes	Yes	3 new desktop PCs purchased, including software
Planting	**786**	765	21	3%	No	No	
Audit	**1,504**	1,754	-250	-14%	No	No	
Elections	**12**	-	12	100%	Yes	No	
Mayor's Allowance	**1,902**	2,578	-676	-26%	Yes	Yes	Less activities carried out
Section 137 Grants	**-**	-	0	0%	No	No	
Rent Refunds & Returnable Deposits	**147**	30	117	390%	Yes	No	
Credit Card Machine Charges	**597**	670	-73	-11%	No	No	
Bank Charges	**459**	487	-28	-6%	No	No	
Community Projects	**106**	4,299	-4,193	-98%	Yes	Yes	Less smaller community projects carried out
Harold Spensley	**-**	673	-673	-100%	Yes	Yes	Fund used last year on behalf of local resident
Contingency	**3,778**	2,814	964	34%	Yes	Yes	£2,000 for 2023 Christmas Lights, which is now included in 24-25 budget
Moot Hall Move		1,569	-1,569	-100%	Yes	Yes	One off cost last year for premises move
Fingerposts & Interpretation Boards	**7,551**		7,551	100%	Yes	Yes	New public realm project
Platinum Playground Project	**67,558**	-	67,558	100%	Yes	Yes	New community project
Moot Hall Building Repairs Project	**- 1,004**	46,977	-47,981	-102%	Yes	Yes	Project completed last year
West Cloisters Building Repair Project	**-**	85,536	-85,536	-100%	Yes	Yes	Project completed last year
East Cloisters Building Repair Project	**509**	145,790	-145,281	-100%	Yes	Yes	Project completed last year
	197,583	384,374					

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Appleby-in-Westmorland Town Council

Debtors and Creditors Variance Statement							
Debtors	**31/03/2024**	**31/03/2023**	**Variance**	**Variance as %**	**> 15%**	**Explanation Required**	**Explanation**
Stock	**6,094**	4,850	1,244	26%	Yes	Yes	More stock needed after move from temporary premises
VAT to reclaim	**17,839**	1,905	15,934	836%	Yes	Yes	VAT to reclaim for major community playground project
Debtors	**989**	770	219	28%	Yes	No	
Prepayments	**1,709**	1,899	-190	-10%	No	No	
Totals	**26,631**	9,424					
Creditors	**31/03/2024**	**31/03/2023**	**Variance**	**Variance as %**	**> 15%**	**Explanation Required**	**Explanation**
Creditors	**82759**	4,138	78,621	1900%	Yes	Yes	Payments due with terms of 28 days as detailed in Creditors.
Accruals	**4442**	13,886	-9,444	-68%	Yes	Yes	2022-23 included 2.5% retention for major building project
Deferred Income	**2639**	16,118	-13,479	-84%	Yes	Yes	2022-23 included grant funding/donations for playground project
Totals	**89,840**	34,142					

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Appleby-in-Westmorland Town Council

Annual Return for the Year Ending 31st March 2024
Reconciliation between Boxes 7 and 8

	2024	2023
Box 8	**183,783**	138,273
Add Debtors	26,631	9,424
Less Liabilities	89,840	34,142
Box 7	**120,574**	113,555

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Appleby-in-Westmorland Town Council

Annual Return for Year Ending 31st March 2024 - Bank Reconciliation

Cash Book Balance Brought Forward 31st March 2023	**£**	**138,273**
ADD: Receipts	£	305,791
LESS: Payments	£	260,281
Cash Book Balance at 31st March 2024	**£**	**183,783**
Balances at Bank at 31st March 2024		
Barclay - Current	£	39,025
Barclay - Saver	£	60,877
Cumberland Reserves	£	83,881
Total	**£**	**183,783**
Less unpresented cheques:	£	-
Add uncleared payments:	£	-
Total	**£**	**183,783**
Add short term investments:	£	-
Box 8	**£**	**183,783**

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Appleby-in-Westmorland Town Council

Balance Sheet at 31st March 2024

	2024		2023	
Long Term Assets				
Cumberland General Reserves		**83,881**		80,846
		83,881		80,846
Current Assets				
Barclays Accounts	**99,902**		57,427	
TIC Stock	**6,094**		4,850	
VAT to Reclaim	**17,839**		1,905	
Debtors	**989**		770	
Prepayments	**1,709**		1,899	
		126,533		66,851
Current Liabilities				
Creditors	**82,759**		4,138	
Accruals	**4,442**		13,886	
Deferred Income	**2,639**		16,118	
		89,840		34,142
Current Assets less Current Liabilities:		**36,693**		32,709
Total Assets		**120,574**	-	113,555
Capital & Reserves				
Reserves brought forward		**113,555**		171,851
P & L Account Surplus/(Deficit)		**7,019**	-	58,296
		120,574		113,555

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Appleby-in-Westmorland Town Council

Creditors at 31st March 2024

Creditors		£
	Chubb	74
	Chubb	74
	NPower	131
	NPower	281
	NPower	155
	Corona Energy	551
	Corona Energy	299
	Corona Energy	785
	Barclays	24
	NEST	292
	Document Solutions	66
	Urbaser	72
	H Pigney & Son	23
	HAGS	79,849
	BT	46
	Barclaycard	38
		82,759

Appleby-in-Westmorland Town Council

Debtors at 31st March 2024

Debtors	£
Westmorland and Furness Council	538
Westmorland and Furness Council	121
Appleby Archaeology	30
Westmorland Youth Orchestra	120
British Legion	50
British Legion	30
Evergreen	50
Westmorland Youth Orchestra	50
	989

Appleby-in-Westmorland Town Council

Subscriptions and Section 137 Grants at 31st March 2024

	2024	2023
Subscriptions		
SLCC	288	236
CALC & NALC	529	454
	817	**690**
Section 137 Grants	**0**	**0**
Other Grants & Donations	**0**	**0**