APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Appleby Town Council Minutes

For the meeting held in the Moot Hall

Wednesday 19th June 2024 at 6.45pm

Councillors Present:		**Also in attendance:**
Cllr Davidson (Chair)	Cllr Pape	David Johnson (Mace Bearer)
Cllr Anderton	Cllr Potts	Rev. Andrew Burrell (Mayor's Chaplain)
Cllr Chalmers	Cllr Rooke	
Cllr Heap	Cllr Smith	Town Clerk and Clerk's Assistant
Cllr Kemp	Cllr Turnbull	

Rev Andrew Burrell led the meeting in prayer.

C1/06/24 Apologies for Absence

Apologies received from Cllr Connell, Cllr Curley, Cllr Hilsden and Cllr Railton.

C2/06/24 Declarations of Interest

Cllr Anderton declared a personal interest in any agenda items relating to Fair Hill, as her home is adjacent.

C3/06/24 Public Participation

There were no members of the public in attendance.

C4/06/24 Minutes

Ordinary Meeting of the Council

It was **RESOLVED** to authorise the Chair of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 22nd May 2024** as a true and accurate record and the Council to approve any resolutions. Recommendations and resolutions approved unanimously.

Planning and General Purpose Minutes

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the **Planning & General Purpose** Committee held on **Monday 10th June 2024** as a true and accurate record. There were no recommendations from the meeting.

Finance Committee Minutes

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the **Finance Committee** meeting held on **Monday 10th June 2024** as a true and accurate record. All recommendations were approved unanimously as follows:

- To receive and note the Internal Auditor's report.
- To approve the Annual Governance & Accountability Return 2023/24 – Section 1.
- To approve the Annual Governance & Accountability Return 2023/24 – Section 2.
- To approve the Year End Accounts for 2023-24.
- To adopt the Reserves Policy and Investment Strategy.

Property Minutes

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the Property Committee held on **Monday 10th June 2024** as a true and accurate record. All recommendations were approved unanimously as follows:

- To receive and approve the Asset Register for 2024-25.

C5/06/24 Unitary Authority Reports

There was no Westmorland & Furness Council report in respect of this meeting.

C6/06/24 Police Newsletter Report – April/May

The Police Newsletter report was received. The Clerk commented that it was unlikely that any representatives would be attending meetings for the forseeable future, as there was a shortage of PCSOs.

C7/06/24 Mayor's Report

Cllr Davidson congratulated Jim Walker, a local resident, who has recently been awarded an MBE in the King's Birthday honours list for his services to Cumbria tourism.

The Clerk will write a letter of congratulations to Mr Walker.

C8/06/24 Clerk's Report

Platinum Playground

The Clerk reported that the official opening of the playground will take place tomorrow at 2.30pm if any Councillors are free then and would like to pop along. Pupils from both the Primary and Senior School Councils are attending and hopefully Border TV and the Herald are coming to cover it. Cllr Pape and Alan McViety from Rotary will be cutting the ribbon.

- **Black & White Bollards**

We have 50 concrete bollards made and will be looking at starting work to install these on the Butts side of the river.

C9/06/24 2024 Appleby Horse Fair

The Clerk had circulated a post Horse Fair summary produced by MASCG, which gave brief updates from all the various agencies.

The Clerk also gave a verbal report to say that she had been attending the daily briefing meetings held at Appleby library each morning. Having the library as a 'Commander Centre' for all the different agencies had worked well.

The safety measures on Long Marton Road along 'Flashing Lane' had worked well, keeping pedestrians on one side of the road on the pavement protected by a fence, away from the tethered horse on the other side.

The barriers at the Leisure Centre had also worked well and the car park had been well used by local residents and businesses and there were no incidents of illegal overnight parking and mess like last year. Unfortunately, there were problems with overnight camping earlier in the week at Broad Close car park and this will need to be addressed next year.

The barriers put in place on Battlebarrow/Long Marton Road to act as a chicane to slow vehicles and sulkies were really effective.

Although we decided to close and padlock the playground, the lock was taken off twice, so this idea had to be abandoned and thankfully no damage was done, although the zip wire was removed as a

precaution. The police patrol officers, W&F officers, football pitch parking stewards and residents were all on playground patrol.

The public toilets at the Market Arcade held up over the week. Scott Dixon from Clean Eden had to unblock them a couple of times and did an amazing job keeping them clean and open.

The Appleby Fair Communities FB Group have asked members to send letters of complaint to both W&F Council and their own Parish Council to express concerns they have with the Horse Fair. I am liaising with the W&F Area Manager as they are putting together a response this week and Cllr Curley regarding Appleby Council's response.

There have been some comments and questions regarding the income and expenditure incurred by Appleby Town Council for the Horse Fair. The Clerk confirmed that the Council received £2,568 for the use of Fair Hill for one week from the licensee (+£60 for metered water). The Licensee covers all the costs for using the field for the week, including making good the road and resolving any drainage issues prior to the Fair. The Licensee is responsible for all costs relating to Fair Hill during the Fair, which includes policing, stewards, security, portaloos, skips and the tidy-up.

We do have additional costs for the Public Toilets and these costs are fully covered by the sanitation grant received via Bill Lloyd from ISOR CIC. The only additional costs incurred were sorting two of the taps out, which will also be covered by this grant.

Councillors raised a few questions and comments relating to the Horse Fair. Any queries that couldn't be answered, will be forwarded to the relevant officer.

C10/06/24 Outside Body Reports

There were no outside body reports.

C11/06/24 Schedule of Payments & Bank Transfers – May 2024

It was **RESOLVED** that the Chair be authorised to sign the schedule of payments for the month of **May 2024**, totalling £25,989.57. This figure includes employee salaries and all other expenditure and purchases; and is inclusive of VAT.

C12/06/24 Councillors' reports and items for future agendas

There were no reports and items presented for future agenda items.

C13/06/24 Next Meeting

To note that the next Ordinary Meeting of the Council will be on **Wednesday 17th July 2024** at **6.45pm** in the Moot Hall.

Cllr Davidson invited all Councillors to join her for sandwiches and chips in the Crown & Cushion after July's meeting.

There being no further business, the meeting closed at 7.30pm.

At the Council Meeting held on **Wednesday 17th July 2024**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Pamela Davidson