APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

Property Committee Minutes

For the meeting held in the Moot Hall

Monday 13th May 2024 at 7.44pm

Present:

Cllr Anderton (Chair)
Cllr Davidson (Ex-officio)
Cllr Kemp
Cllr Rooke

Also in attendance:

Cllr Chalmers
Cllr Heap
Cllr Hilsden
Cllr Pape
Cllr Railton
Town Clerk and Clerk's Assistant

PR1/05/24 Apologies for Absence

Apologies received from Cllr Connell, Cllr Curley and Cllr Potts.

PR2/05/24 Declarations of Interest

Cllr Anderton declared a personal interest in Fair Hill, as her property borders the land.

PR3/05/24 Actions from the Previous Minutes

There were no actions from the previous minutes.

PR4/05/24 Chairman's Report

There was no Chair's report in respect of this meeting.

PR5/05/24 Public Hall Update

No further work has taken place on the Public Hall since the last meeting,

PR6/05/24 Dowpitts Wood

The Clerk reported a complaint has been received from a local tree surgeon: that he was not asked to tender for work carried out at Dowpitts Wood. He also felt it is bad practice to commission the same company to carry out the work, who had carried out the survey and made the recommendations about what work needed doing.

The Clerk has replied to the complainant to give a breakdown of what work was carried out and at what cost. Also to explain the Council's procurement policy and that we would only advertise contracts on the Government procurement portal for work above £30,000.

The Clerk had also taken advice from W&F Contracts Team regarding commissioning work with the company who had carried out the survey and they confirmed that this was perfectly acceptable.

The Clerk also informed the committee that an Officer from the Woodland Trust would be visiting the woods later in the week.

PR7/05/24 Councillors' reports and items for future agendas

- Cllr Anderton asked at what stage the gates at the top of Fair Hill should be locked. The Clerk confirmed she would look back at last year and confirm the dates, as the water testing still

needs to be done. She advised that Mr Welch would be signing the lease later this week. Cllr Potts will also be contacted regarding the boulders at Jubilee.

- The Clerk informed the committee that another Freedom of Information request has been received from the Horse Fair Group regarding the licence and insurance on Fair Hill, as well as multiple emails from a member of the public.

PR8/05/24 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 10th June 2024** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.01pm.

At the Council Meeting held on **Wednesday 22nd May 2024**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Anderton