APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 11th November 2024 at 8.16 pm

Present:

Cllr Anderton (Chair)
Cllr Connell
Cllr Davidson
Cllr Rooke

Also in attendance:

Cllr Heap
Cllr Hilsden
Cllr Railton
Cllr Smith
Cllr Turnbull
Town Clerk and Clerk's Assistant

PR1/11/24 Apologies for Absence

Apologies received from Cllr Curley.

PR2/11/24 Declarations of Interest

There were no declarations of interest.

PR3/11/24 Actions from the Previous Minutes

There were no actions from the previous minutes.

PR4/11/24 Chairman's Report

There was no Chair's report in respect of this meeting.

PR5/11/24 Public Hall Update

Quotes and supporting documents for three contractors, together with a scoring matrix, had been circulated to members of the Property Committee, in respect of repairs to the Public Hall roof. Five committee members had returned their comments (two committee members had abstained). Four out of the five Councillors had chosen quote No. 2 from Stuart Challoner as their preferred contractor, based on the information supplied, including cost and availability.

It was agreed to appoint Stuart Challoner as the contractor to complete the work on the Public Hall roof.

Some electrical works have been completed in the hall, including a replacement thermostat in the Supper Room. The Electrical Installation Condition Report (EICR) survey on the Public Hall is due to start at the end of the month.

The person who had expressed an interest in the relief caretaker vacancy for the Public Hall, who was due to do a trial this coming weekend, has come back to say they have accepted another position. Cover has been arranged for a week in December when the current caretaker is on holiday, as it is very unlikely that a relief caretaker will have been appointed before this date.

PR6/11/24 Moot Hall

A volunteer working on behalf of ACAT putting up the Christmas lights, had accidentally driven the cherry picker into the north gable wall of the Moot Hall, damaging the render. A crack then appeared

in the Clerk's Office. A structural engineer from Blackett-Ord has been to inspect the damage and are liaising with Dec Construction, the contractors who carried out the work on the Cloisters. They will provide a quote for carrying out the work in the next few days.

PR7/11/24 Registering of Council owned properties

The information from the solicitors is currently with Cllr Curley.

PR8/11/24 Councillors' reports and items for future agendas

- There were no items for future agendas.

PR9/11/24 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 9th December 2024** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.25pm.

At the Council Meeting held on **Wednesday 20th November 2024**, the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Anderton