APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177 Ext 3
Email: clerk@applebytown.gov.uk

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

www.applebytown.gov.uk

Finance Committee Minutes

For the meeting held in the Moot Hall

Monday 13th January 2025 at 7.10pm

Present:

Cllr Heap (Chair)
Cllr Anderton
Cllr Davidson
Cllr Pape
Cllr Potts

Also in attendance:

Cllr Connell
Cllr Kemp
Cllr Railton
Cllr Rooke
Cllr Turnbull
Town Clerk and Clerk's Assistant

F1/01/25 Apologies for Absence

Apologies received from Cllr Chalmers and Cllr Curley.

F2/01/25 Declarations of Interest

There were no declarations of interest to report.

F3/01/25 Actions from the Previous Minutes

- **Change of banking arrangements**

The Clerk confirmed that the process of moving the Council's current banking arrangements from Barclays to Unity Trust has been started and should hopefully be straightforward. The Clerk will be getting in touch with Councillors individually regarding this.

- **Charity Accounts – formalise administration of meetings**

The Clerk confirmed that the Trustees of both charities had met in December to discuss and agree future meetings and other administrative details.

Cllr Pape raised concerns that having four trustees on a charity account would make it impossible to reach a majority decision. The Clerk explained that the Cumberland had specified that the Chair of the Council had to be named on both accounts. It was agreed that although the Chair is named on the Ingram Dawson savings account at the Cumberland, they shouldn't have an official role as Trustee.

- **Precept request**

The Clerk reported that the Precept request for 2025-26 has been formally submitted to Westmorland & Furness Council.

F4/01/25 Chair's Report

There was no Chair's report in respect of this meeting.

F5/01/25 Management Accounts

The Chair presented the Management Accounts for December 2024. As previously reported to Council, salaries will be under budget due to an over estimation of the NALC pay increases for this year and the heating and lighting is expected to be considerably under budget as the rates negotiated

by Westmorland & Furness Council were very favourable and a lot less than anticipated. Westmorland & Furness Council have also confirmed there will be no cost for this Footway Lighting this financial year. No expenditure has been incurred for Dowpitts Wood this year, but it is hoped to commission some improvements to the footpaths and steps over the next couple of months. The electrical inspection in the Public Hall is ongoing and it is expected this will highlight a lot of issues that will require rectifying. It is hoped that underspend on different budget lines can be put towards the cost of Public Hall repairs.

Cllr Pape queried the printing lease costs, as they seemed quite expensive. The Clerk reported that the contract we currently have is really good value for money and an excellent service is provided.

The Management Accounts for December 2024 were accepted and **RECOMMENDED** to Full Council.

It was **RECOMMENDED** to Full Council to vire any budget underspends to Building Repairs.

F6/01/25 Grant Application from Charity Accounts

The Committee considered a grant application received from St Lawrence's Church towards their roof repairs.

It was **RECOMMENDED** to Full Council that the trustees of the Ingram Dawson charity approve the application and decide an appropriate amount.

F7/01/25 Councillors' reports and items for future agendas

There were no items for future agendas.

F8/01/25 Next Meeting

To note that the next meeting of the Finance Committee will be on **Monday 10th February 2025** at **7.15pm**, or at the rising of the Planning and General Purposes Committee in the Moot Hall.

There being no further business, the meeting closed at 7.39pm.

At the Council Meeting held on **Wednesday 22nd January 2025**, the Chair of this meeting was authorised by the Committee to sign these minutes, to confirm they're being a true and accurate record:

Cllr Pape