APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Appleby Town Council Minutes

For the meeting held in the Moot Hall

Wednesday 19th February 2025 at 6.45pm

Councillors Present:		**Also in attendance:**
Cllr Davidson (Chair)	Cllr Potts	Town Clerk
Cllr Curley (Deputy Chair)	Cllr Railton	David Johnson, Mace Bearer
Cllr Connell	Cllr Rooke	Reverend Andrew Burrell
Cllr Hilsden		

C1/02/25 Apologies for Absence

Apologies received from Cllr Anderton, Cllr Chalmers, Cllr Heap, Cllr Kemp, Cllr Pape and Cllr Turnbull.

C2/02/25 Declarations of Interest

There were no declarations of interest.

C3/02/25 Public Participation

There were no members of the public in attendance.

C4/02/25 Minutes

Ordinary Meeting of the Council

It was **RESOLVED** to authorise the Chair of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 22nd January 2025** as a true and accurate record and the Council to approve any resolutions.

Planning and General Purposes Minutes

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the **Planning and General Purposes** Committee held on **Monday 10th February 2025** as a true and accurate record.

Finance Committee Minutes

It was **RESOLVED** to authorise a member of the Committee to sign the minutes of the **Finance Committee** meeting held on **Monday 10th February 2025** as a true and accurate record and to approve all recommendations as follows:

- To accept the Management Accounts for January 2025.
- To advise that the trustees of the Hannah Kennington charity consider the application for the Eden Valley Young Farmers and decide an appropriate amount.
  (The Clerk reported that the Trustees had approved the grant application, awarding £500 to the Eden Valley Young Farmers.)

Property Minutes

It was **RESOLVED** to authorise the Vice Chair of the Committee to sign the minutes of the Property Committee held on **Monday 10th February 2025** as a true and accurate record.

C5/02/25 Unitary Authority Reports

Cllr Connell's report was received and accepted.

C6/02/25 Police Newsletter

There was no police newsletter to receive.

C7/02/25 Mayor's Report

The Mayor reported that she had held a Councillor surgery at the end of January and unfortunately once again there had been no attendees.

It was agreed that the Clerk would advertise that a surgery would be taking place on a particular day/time (in 3 months' time) stating that anyone planning to attend should get in touch with the Clerk prior to the day, otherwise it would be cancelled.

C8/02/25 Clerk's Report

- **Application to Unity Trust Bank**

Everything has now been submitted to Unity Trust.

- **Registering Council Chamber as a Marriage venue**

The application has been accepted and an inspection will take place in March.

- **Iron Artwork**

There are plans to install two items of iron artwork:

- A life size Cobb pony on the riverside. This is one of 12 sculptures funded by the Joseph Rowntree Charitable Foundation to celebrate and promote gypsy and romany culture.
- A British Legion commemorative silhouette on the island in front of the swimming pool.

- **Appleby Sorting Office**

The sorting office situated adjacent to the post office will close at the end of Feb. Parcels not delivered after two tries will be returned to Penrith sorting office, with a 2 hour collection window between 8-10am, although customers can go online and request parcels be sent to Appleby PO for collection.

The post box on the post office building will also be removed. The nearest post boxes are located at the war memorial, Primary School, bottom of Belle Vue and entrance to Scattergate.

Action: The Clerk will write to Royal Mail to strongly request that they install a free-standing post box somewhere in the centre of town.

- **Broad Close public toilets**

The toilets have been closed now for 2 weeks, due to blocked drains. Westmorland & Furness Council have contractors working on this and it is hoped this will be resolved soon.

- **Butts Shelters**

Work on the shelters is progressing well, although the contractor has had to replace more posts than initially thought, as the base of many of the vertical wooden posts are completely rotten.

- **Electrical Inspection (EICR) of Public Hall**

The electrician has not quite finished his inspection, but has identified 61 faults reported so far.

- **EA update**

The start of the tunnelling work on the roads has been delayed by a month and the full programme of traffic management plans won't start until 24 March. This is to carry out services diversions.

Underground investigation work will be carried out on Chapel Street starting on Monday for the week, which will involve a lane closure and 2-way lights outside the HUB.

- **BBC4 Any Questions?**

The 180 tickets advertised on Eventbrite are all sold out.

C9/02/25 Annual Parish Meeting

It was agreed this year's Annual Parish Meeting would follow the same format as last year, with community groups being invited to give short presentations after the Council's update and also include the presentation of the new Community Achievement Awards.

C10/02/25 80th Anniversary of VE Day - Thursday, 8th May

The Clerk reported that plans to commemorate the 80th Anniversary of VE Day were starting to come together and where possible, activities will be coordinated with the official timetable for the day.

The Council will be flying a special 80VE Day flag from 9am at the Moot Hall and there will be bunting and other flags throughout the town. Colin Smith on behalf of the British Legion Club has organised 1945's fancy dress and shop window competitions. The Crafty Women are making poppies, with one being 'planted' every day on the grass at the top of Boroughgate for the 80 days leading up to the anniversary day.

St Lawrence's Church will be conducting at short service of remembrance and celebration at 6pm, followed by ringing of the church bells at 6.30pm.

Action: It was agreed that a piper should be booked to play in the town centre at midday.

C11/02/25 Outside Body Reports

ACAT: Cllr Davidson reported that ACAT's Big Breakfast on Sunday had been really well attended.

Football Club: Cllr Potts reported that the Football Club were currently carrying out improvements to the club house, which would greatly improve their facilities. This work was being supported by grant funding.

St Anne's Almshouses: Cllr Connell reported that the repair work is progressing well.

C12/02/25 Schedule of Payments & Bank Transfers – January 2025

It was **RESOLVED** that the Chair be authorised to sign the schedule of payments for the month of **January 2025**, totalling £21,782.68. This figure includes employee salaries and all other expenditure and purchases; and is inclusive of VAT.

C13/02/25 Councillors' reports and items for future agendas

- The Clerk reported that Inspector Mo Bibby and Emma Brass, the Public Health & Protection Manager for Westmorland & Furness Council will be attending next month's Council meeting to answer any questions the Council might have regarding this year's Horse Fair.

C14/02/25 Next Meeting

To note that the Ordinary Meeting of the Council will be on **Wednesday 19th March 2025** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.55pm.

At the Council Meeting held on **Wednesday 19th March 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Davidson