APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 10th March 2025 at 7.55pm

Present:

Cllr Anderton (Chair)
Cllr Connell
Cllr Curley
Cllr Davidson
Cllr Kemp

Also in attendance:

Cllr Chalmers
Cllr Heap
Cllr Hilsden
Cllr Railton
Cllr Turnbull
Town Clerk and Clerk's Assistant

PR1/03/25 Apologies for Absence

Apologies received from Cllr Rooke.

PR2/03/25 Declarations of Interest

There was no declaration of interest.

PR3/03/25 Actions from the Previous Minutes

- **Registration of Council Properties**

All the documents and plans for three properties have now been submitted to the solicitors to enable them to register them with the Land Registry.

PR4/03/25 Chair's Report

There was no Chair's report in respect of this meeting.

PR5/03/25 Public Hall Update

The new garage door has been installed, and the next job is to start clearing out the garage so it can be used for storage.

The Electrical Installation Condition Inspection has been completed and when the report is received it will outline what work needs doing. The two main boilers in the Public Hall have been serviced and an issue has been identified, which has been causing one of the boilers to trip out and will need rectifying. Four of the lights in the Market Arcade have been replaced with LED lights, with two still to do, as they will require a scaffolding tower.

PR6/03/25 Moot Hall

ACAT are still on with sorting out their insurance before the work can begin fixing the damage to the Moot Hall. Cllr Anderton will chase this up.

PR7/03/25 Tenant's Lease Enquiry

To resolve that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the public and press should be excluded from this item on the agenda in view of the confidential nature of the business to be transacted.

A request has been received from one of the Council's retail tenants for someone else to take over their lease. The business would not change and would still trade under the same name. For practical reasons, they would like to carry out this transfer from 1st April 2025, which is before the current tenant's lease expires in mid-May.

It was agreed to accept this request on a one year lease on the same terms as the current tenant.

PR8/03/25 Councillors' reports and items for future agendas

- We have had several incidents and received complaints recently about access to the Tourist Information Centre. The current arrangement is not easily accessible for wheelchair users and the raised sets are a potential trip hazard. Some of the sets are also uneven and a couple are missing. Although these will be fixed as a temporary measure, a permanent solution needs to be looked at.
  Some of the kerbstones are also damaged and uneven, which has been reported to Highways several times.

PR9/03/25 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 14th April 2025** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.09pm.

At the Council Meeting held on **Wednesday 19th March 2025**, the Chair of this meeting was authorised by the Council to sign these minutes to confirm they are a true and accurate record:

Cllr Anderton