APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
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30th April 2025

Dear Councillor

Notice is hereby given, and you are summoned to attend the **51st Annual Meeting** of **Appleby-in-Westmorland Town Council** to be held on **WEDNESDAY, 7h MAY 2025** at **12 noon** in the Moot Hall. Please let me know if you are unable to attend.

Members of the public and press are invited to attend. Please contact the Clerk's office before midday on the day of the meeting.

Yours sincerely
Sue Gilbertson - Town Clerk

Agenda

1. Election of Chair

To elect a Chair of the Council for the new civic year, whose title will also be Mayor of Appleby Town.

2. Mayor's Declaration of Acceptance of Office

The newly elected Mayor to make and sign their declaration of acceptance of office for the new civic year, to be witnessed by the Town Clerk.

3. Election of Vice Chairman

To elect a Vice Chair for the new civic year, whose title will also be Deputy Mayor.

4. Deputy Mayor's Declaration of Acceptance of Office

The newly elected Deputy Mayor to make and sign their declaration of acceptance of office for the new civic year, to be witnessed by the Town Clerk.

5. Announcement of the Mayor's Chaplain, Mace Bearer and Sword Bearer

To announce the Mayor's Chaplain, Mace Bearer and Sword Bearer for the new civic year.

6. Apologies for Absence

To receive and note any apologies for absence.

7. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

8. Minutes

To authorise the Chair to sign the minutes of the **50th Annual Meeting of the Council** held on **Wednesday**, **8th May 2024** as a true and accurate record and approve any recommendations (*Minutes attached).*

9. Committee and Working Party Membership

To consider membership of the Council's Committees and Working Parties for the new civic year and make any recommendations to Council.

10. Meeting Dates 2026

To consider the Full Council and Committee Meeting Dates for 2026.

11. Outside Bodies

To consider the appointment of Councillors to outside bodies for the new civic year and make any recommendations to Council.

12. Date of the 52nd Annual Meeting of the Council

To note the proposed date of the 52nd Annual Meeting of the Council will be on **Wednesday, 6th May 2026.**

Dates of Other Events and Meetings:

To note the following forthcoming meeting dates:

- The **Civic Service** will be held at St Lawrence's Church on **Sunday, 18th May 2025.**
- The next **Committee Meetings** will be held on **Monday, 19th May 2025.**
- The next **Ordinary Meeting of the Council** will be held on **Wednesday, 28th May 2025.**

For the attention of all members of the Full Council:

Chair: Cllr Davidson	Cllr Anderton	Cllr Pape
Vice Chair: Cllr Curley	Cllr Chalmers	Cllr Potts
	Cllr Connell	Cllr Railton
	Cllr Heap	Cllr Rooke
	Cllr Hilsden	Cllr Turnbull
	Cllr Kemp	