APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Planning and General Purposes Committee Minutes

For the meeting held in the Moot Hall

Monday 14th April 2025 at 6.45pm

Present:		**Also in attendance:**	
Cllr Curley (Chair)	Cllr Davidson	Cllr Heap	Cllr Rooke
Cllr Connell	Cllr Railton	Cllr Kemp	
		Town Clerk and Clerk's Assistant	

P1/04/25 Apologies for Absence

Apologies received from Cllr Pape, Cllr Hilsden and Cllr Turnbull.

P2/04/25 Declarations of Interest

There were no declarations of interest.

P3/04/25 Actions from the Previous Minutes

- **Butts Shelters**

  One shelter is completed and the second is almost there. The broken pane of glass has also been replaced.

- **Black & White Bollards**

  The contractor is halfway through the installation of bollards on the Sands and it is hoped that they will all be installed by the end of next week.

  This only leaves the bollards at Scattergate to replace (100 No.). The Clerk would like to instruct the contractor to proceed with the manufacture of the concrete bollards needed for Scattergate, plus 10 spares. This would be at a cost of £5,000. This would mean that the bollards were ready to go, whenever the additional funding is sourced to install them.

  It was agreed to **RECOMMEND** to Full Council that the contractor should be instructed to proceed with the manufacture of 110 concrete bollards.

- **Royal Mail Post-Box**

  Royal Mail have been chased by both the Clerk and Cllr Connell, but both are waiting on a response.

- **Drawbriggs Lane Highways issues reported by a resident**

  The Clerk met with the two residents who had reported the issues. Work has already been done by Network Rail to clear some of the drains on Drawbriggs by the railway bridge that were causing issues. The Clerk has spoken to Highways regarding the request to impose a 20mph speed restriction on parts of Drawbriggs and Bongate, who has confirmed that they can be looked at in their annual review, which is in Jan 2026.

- **Cumbria in Bloom**

Cllr Railton had suggested that Appleby Council should enter the 'Cumbria County Flower Award', which is a new category in the Cumbria in Bloom Awards created specifically for Town and Parish Councils. Cllr Railton explained that the award criteria included the maintenance of public amenities and following the work the Council is currently carrying out to improve the town, including the refurbishment to the bollards and riverside shelters, he thought it would be good to enter the award in 2026 after the flood defence work was completed.

Action: It was agreed to setup a Working Group to progress this proposal.

P4/04/25 Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

2025/0342/HOU No comments **18 Scattergate, CA16 6SP** Proposed single and two-storey rear extension. *Applicant: Mr Darren Wearmouth and Ms Leanne Ruddick*	2025/0451/TCA (Decision made) No comments **5 Bongate, CA16 6UE** Fell trees shown in submitted photographs due to concerns over condition of the retaining wall and shading of property. *Applicant: Cannon Hire*
2025/0510/LBC No comments **The Grapes Inn, The Sands, CA16 6XR** Listed Building Consent for a pedestrian access gate and stepped path with handrail. *Applicant: F S Potts*	2025/0523/TCA No comments **3 Battlebarrow, CA16 6XS** Section 211 Conservation Area tree work notification; various tree works. *Applicant: Northern Arb Ltd*
2025/0575/HOU No comments **Castle View, Mill Hill, CA16 6UR** Proposed single storey lean-to side extension and conversion of garage to form additional bedroom accommodation. *Applicant: Mr P Holmes*	2025/0649/HOU No comments **5 Glebe Road, CA16 6RT** Removal of front porch and erection of front extension, replacement of rear conservatory with an extension and additional parking space. *Applicant: Mr and Mrs D Murphy*
2025/0666/DISC No comments **Appleby Grammar School, Battlebarrow, CA16 6XU** Application for the approval of details reserved by condition 4 (external surface materials), attached to Listed Building Consent 2024/1379/LBC. *Applicant: Morgan Sindall and The Department for Education*	2025/0674/FPA No comments **Appleby Grammar School, Battlebarrow, CA16 6XU** Variation of condition 2 (approved plans) for the amendments to the design, attached to Listed Building Consent 2024/1379/LBC. *Applicant: Morgan Sindall and The Department for Education*
2025/0700/DISC No comments **Appleby Grammar School, Battlebarrow, CA16 6XU** Application for the approval of details reserved by conditions 5 (external surface materials), 16 (lighting) and 19 (noise and vibration), attached to approval 2024/1378/FPA. *Applicant: Morgan Sindall and The Department for Education*	2025/0701/FPA No comments **Appleby Grammar School, Battlebarrow, CA16 6XU** Variation of condition 2 (approved plans) for amendments to the design and removal of condition 8 (parking layout), attached to approval 2024/01378/FPA. *Applicant: Morgan Sindall and The Department for Education*

P5/04/25 Planning Decisions

Under Westmorland and Furness Council's consultation process, the following planning decisions were noted:

2025/0019/TCA Approved **Creston Mount, Garth Heads Road, CA16 6TR** TPO Tree works – various tree works Applicant: Mrs Doreen Creswell	2024/1472/FPA Refused **1-2 Mill Hill, CA16 6UR** Erection of a 1.2m high wooden boundary fence. *Applicant: Tufton Appleby Estate* Reason: Would introduce an incongruous and visually intrusive feature that would fail to preserve or enhance the character of the area.
2025/0451/TCA Approved **5 Bongate, CA16 6UE** Fell trees shown in submitted photographs due to concerns over condition of the retaining wall and shading of property. *Applicant: Cannon Hire*	2025/0291/HOU Approved **62 Boroughgate, CA16 6XG** Siting of a shepherd's hut. *Applicant: Mr David McKenna*
2025/0264/FPA Refused **Land adj River Eden, CA16 6QH** Installation of a gypsy stallion sculpture. *Applicant: Drive 2 Survive CIC* 'The proposed sculpture, by reason of its scale, reflective materials and highly stylised contemporary form, in a particularly prominent and sensitive location within the Appleby Conservation Area, would introduce a visually assertive and permanent intervention into a space that currently contributes to the area's character through its simplicity, openness and role as an informal riverside setting.'	2025/0108/LBC Refused **7 Chapel Street, CA16 6QR** Listed Building Consent for the retention of solar panels. *Applicant: Mr Warren Cross* 'Results in visual harm to the special architectural and historic interest of the listed building and fails to preserve or enhance the character or appearance of the conservation area. The panels introduce a modern and visually intrusive feature on the principal elevation, detracting from the integrity of the historic terrace and the surrounding townscape.'

P6/04/25 Chair's Report

There was no Chair's report in respect of this meeting.

P7/04/25 Westmorland and Furness Council's Lighting Policy

As a consequence of the new Westmorland and Furness Lighting Policy, the Council have been asked to consider two options regarding footway lighting currently in their ownership. This consists of 13 lighting columns around the Butts and 1 column in Coronation Park. The two options are:

1. To transfer all Appleby Town Council owned footway lighting onto Westmorland and Furness Council.
2. Appleby Town Council to keep ownership of existing footway lighting and continue to act as their own Lighting Authority.

It was **AGREED** to transfer the Town Council owned footway lighting onto Westmorland and Furness Council.

P8/04/25 Proposed installation of double yellow lines

Westmorland and Furness Council have proposed the installation of double yellow lines in three locations:

- on the corners of Clifford Street, Bellevue, Pembroke Street and sections of Garth Heads Road opposite the street junctions
- the bottom of Station Road on both corners
- the junction by the War Memorial at Mill Hill

Inconsiderate parking has meant that obstructions are caused, restricting access for emergency and refuse vehicles, as well as resulting in poor visibility for approaching traffic.

Residents in these areas have information outlining the plans, with a request for comments to be submitted in writing to Westmorland and Furness Council by 20th April.

It was agreed that Appleby Council are in principle supportive of the plans, however, the Council would like to be made aware of any comments received from residents.

P9/04/25 Councillors' reports and items for future agendas

- ACAT Christmas Lights: The Clerk had met with representatives of ACAT at the end of last year, following the damage to the Moot Hall when the lights were being put up. A proposal has been suggested that Appleby Council take over ownership of the Christmas lights from ACAT, which would mean that they would be covered under the Council's insurance and PAT testing.
- Cllr Davidson explained she had been approached by a Councillor as Chair, who was concerned and upset about the offensive comments on social media which criticise the Council and Councillors, and feels a discussion needs to be had about whether any action can be taken.
- Cllr Railton raised the issue of the decals on the Fat Chicken Shop. The Clerk explained that the previous tenants had said they would take the decals down but are currently unable access the premises.

P10/04/25 Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 19th May 2025** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.18pm.

At the Council Meeting held on **Wednesday 23rd April 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Curley