APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Telephone: 017683 51177
Email: clerk@applebytown.gov.uk
FB: Appleby Town Council

www.applebytown.gov.uk

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

Appleby Annual Council Minutes
51st Annual Meeting held in the Moot Hall
Wednesday 7th May 2025 at 6.45pm

Councillors Present:		**Also in attendance:**
Cllr Davidson (Chair)	Cllr Hilsden	Town Clerk and Clerk's Assistant
Cllr Anderton	Cllr Pape	David Johnson – Mace Bearer
Cllr Chalmers	Cllr Rooke	Rev Andrew Burrell – Mayor's Chaplain
Cllr Curley	Cllr Turnbull	Lydia Thwaites – Mayor's Cadet & Sword Bearer
Cllr Heap		8 Members of the Public

AM1/05/25 Election of Chairman

Following nomination at the Full Council meeting on Wednesday, 19th March 2025, Cllr Pamela Davidson was re-elected to serve another term as the Chair of Appleby Town Council and Mayor of Appleby-in-Westmorland.

Cllr Davidson accepted the role and took her position as Chair of Appleby Town Council and Mayor of Appleby-in-Westmorland.

AM2/05/25 Mayor's Declaration of Acceptance of Office

The Mayor signed the Declaration of Acceptance of Office, duly witnessed and signed by the Town Clerk.

AM3/05/25 Election of Vice Chairman

Cllr Davidson proposed Cllr Curley to be Deputy Chair of Appleby Town Council, and Deputy Mayor of Appleby-in-Westmorland.

Cllr Curley accepted the role and took his position as Vice Chair of Appleby Town Council and Deputy Mayor of Appleby-in-Westmorland.

AM4/05/25 Deputy Mayor's Declaration of Acceptance of Office

The Deputy Mayor signed the Declaration of Acceptance of Office, duly witnessed and signed by the Town Clerk.

AM5/05/25 Announcement of the Mayor's Chaplain, Mace Bearer, Sword Bearer

Cllr Davidson confirmed David Johnson will continue in his role as Mace Bearer and Rev Andrew Burrell will continue in his role as Mayor's Chaplain.

The Mayor's Cadet, who will act as Sword Bearer at Civic Events, was announced as Lydia Thwaites.

AM6/05/25 Apologies for Absence

Apologies received from Cllr Connell and Cllr Railton.

AM7/05/25 Declarations of Interest

There were no declarations of interest.

AM8/05/25 Minutes

It was **RESOLVED** to authorise the Chair of the meeting to sign the minutes of the **50th Annual Council Meeting** held on **Wednesday 8th May 2024** as a true and accurate record.

AM9/05/25 Committee and Working Party Membership

The Committee and Working Party Membership was deferred until the Full Council Meeting in May.

AM10/05/25 Meeting Dates 2026

The Meeting Dates for 2026 had been circulated prior to the meeting. Councillors were asked to review the dates, ready for them to be accepted at the Full Council meeting in May.

AM11/05/25 Outside Bodies

The Outside Bodies Membership was deferred until the Full Council Meeting in May. The Clerk reminded Councillors that if any of their memberships have changed, please let the office know.

AM12/05/25 Date of the 52nd Annual Meeting of the Council

It was noted the proposed date of the 52nd Annual Meeting of the Council will be on Wednesday 6th May 2026.

Additional dates were also noted as follows:

- The **Civic Service** will be held at St Lawrence's Church on **Sunday, 18th May 2025.**
- The next **Committee Meetings** will be held on **Monday, 19th May 2025.**
- The next **Ordinary Meeting of the Council** will be held on **Wednesday, 28th May 2025.**

There being no further business, the meeting closed at 12.09pm.

At the Council Meeting held on **Wednesday 28th May 2025,** the Chairman of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Davidson