APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
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13th May 2025

Dear Councillor

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Finance Committee** to be held the **Moot Hall** on **Monday 19th May 2025 at 7.15pm.**

Members of the public and press are invited to attend. Please contact the Clerk's office before midday on the day of the meeting.

Yours sincerely
Sue Gilbertson - Town Clerk

Finance Committee
Agenda

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda, now or at any time during the agenda, in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

- Black and White Bollards on Scattergate

4. Chair's Report

To receive any Chair's Report and answer any Councillors questions.

5. Management Accounts

To receive any the Management Accounts for April 2025 and prepare any recommendations for Council *(Management Accounts attached).*

6. Year End Accounts for 2024-25

To review and recommend the Year End Accounts for 2024-25.

7. Internal Auditor's Report

To review and recommend the Internal Auditor's Report for year ending 2024-25.

8. Annual Governance & Accountability Return 2024-25– Section 1

To review and recommend Section 1 - Annual Governance Statement for 2024-25.

9. Annual Governance & Accountability Return 2024-25- Section 2

To review and recommend Section 2 - Accounting Statements for 2024-25.

10. Financial Regulations for 2025-26

To adopt the Financial Regulations for 2025-26 *(copy attached).*

11. Appointment of Responsible Financial Officer

To appoint the Town Clerk as RFO for Financial Year 2025-26.

12. Direct Debits and Regular Payments 2025-26

To receive and accept the list of direct debits and regular payments for Financial Year 2025-26 *(copy attached).*

13. CALC/NALC Subscription

To accept and recommend paying the Council's subscription cost for 2025-26 membership of CALC and NALC amounting to £544.11.

14. Appointment of Internal Auditor and Accountants

To agree the appointment of Jean Airey as the Internal Auditor, and Dodd & Co as year-end accountants.

15. Grant Applications to Charity Accounts

To consider grant applications (*attached*) received from:

- Appleby Football and Squash Club
- Carlisle Eden Mind

16. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.)*

17. Next Meeting

To note that the next meeting of the Finance Committee will be on **Monday 16th June 2025** at **7.15pm** in the Moot Hall.

For the attention of all members of the Finance Committee:

Chairman: Cllr Chalmers	Cllr Anderton
Vice Chairman: Cllr Heap	Cllr Pape
	Cllr Potts
	Cllr Davidson (Ex-officio)
	Cllr Curley (Ex-officio)

Copies to all remaining members of the Council for information.