APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Planning and General Purposes Committee Minutes

For the meeting held in the Moot Hall

Monday 19th May 2025 at 6.45pm

Present:

Cllr Connell (Chair)
Cllr Davidson
Cllr Railton
Cllr Turnbull

Also in attendance:

Cllr Anderton
Cllr Chalmers
Cllr Heap
Cllr Kemp
Cllr Rooke
Town Clerk and Clerk's Assistant

P1/05/25 Apologies for Absence

Apologies received from Cllr Curley, Cllr Hilsden and Cllr Pape.

P2/05/25 Declarations of Interest

There were no declarations of interest.

P3/05/25 Actions from the Previous Minutes

- **Royal Mail Post Box**

A freestanding post box is due to be installed by the Moot Hall bus stop to replace the post box from the Post Office building, but no date has been confirmed. Cllr Connell will chase this with Royal Mail.

- **ACAT Christmas Lights**

A proposal has been drawn up for the Council to take over ownership of the Christmas lights from ACAT. A meeting will need to be held with members of ACAT to agree the details before the proposal is brought to the Council for discussion.

- **Comments on Social Media**

It was agreed that a separate meeting should be held to discuss this. The Clerk will action this.

P4/05/25 Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

2025/0770/DISC attached to 2024/1378/FPA No comments **Appleby Grammar School, CA16 6XU** Application for the approval of details reserved by condition 15 (temporary compound area). *Applicant: Morgan Sindall and DfE*	2025/0864/DISC attached to 2024/1378/FPA No comments **Appleby Grammar School, CA16 6XU** Application for approval of conditions 6 (Construction Env Mgt Plan) and 10 (surface water construction management plan). *Applicant: Morgan Sindall and DfE*

2025/0834/DISC No comments **Cemetery Chapel, Bongate, CA16 6HR** Details reserved by condition 3 (window and door details), attached to approval 20/0979. *Applicant: Mr Craig Sowerby*	2025/0841/HOU No comments **9 Drawbriggs Court, CA16 6JA** Proposed first floor balcony to front elevation. *Applicant: Mr M Sowerby*
2025/0853/FPA Objection **5 Bongate, CA16 6UE** Creation of new vehicle access to include lowering and re-paving of part of garden to form parking area, re-building of garden walls and addition of railings. *Applicant: Tracey Cannon*	2025/0832/LBC Objection **5 Bongate, CA16 6UE** Listed Building Consent for work detailed in application. 2025/0853/FPA *Applicant: Tracey Cannon*
Appleby Council object to applications 2025/0832/LBC and 2025/0853/FPA.(It was noted that this work has already begun.) The Council feel that the proposed works would be damaging to the historical character of the area, which the traditional stone walls are very much part of.	
2025/0877/REG77 No comments **Barn North East of Gale House Farm, Roman Road, CA16 6JB** Regulation 77 Application following change of use of agricultural building to 4no dwellinghouses (Prior Notification ref 22/0626.) *Applicant: Mr & Mrs Heelis*	

P5/05/25 Planning Decisions

Under Westmorland and Furness Council's consultation process, to consider the following Planning Decisions:

2025/0351/DISC Approved **Broad Close Car Park, CA16 6QR** Discharge of condition 3 (Roof materials) attached to planning permission 21/0869. *Applicant: Environment Agency*	2025/0303/HOU Approved with Conditions **10 Goldington Drive, Bongate Cross, CA16 6FE** Proposed two storey rear extension. *Applicant: P Cowper*
2025/0523/TCA Tree CA No Objection **3 Battlebarrow, CA16 6XS** Section 211 Conservation Area tree work notification – reduce, trim and prune. *Applicant: Northern Arb Ltd*	2025/0342/HOU Approved with Conditions **18 Scattergate Green, CA16 6SP** Proposed single & 2 storey rear extension *Applicant: Mr D Wearmouth*
2025/0139/FPA Approved with Conditions **9 Boroughgate, CA16 6XF** Change of use of flat (class C3) to form part of optometrist practice (class E). *Applicant: Mike Addison Optician*	2025/0130/LBC Approved with Conditions **9 Boroughgate, CA16 6XF** Listed Building Consent for alterations to enable the change of use of flat (class C3) to form part of optometrist practice (class E), provision of internal staircase and pasenger lift. *Applicant: Mike Addison Optician*

P6/05/25 Chair's Report

There was no report in respect of this meeting.

P7/05/25 Appleby Horse Fair

The contractors working on the flood defence scheme will be going off site from Friday 30th May for two weeks. All equipment will be removed from site and there will be 24/7 security for both compounds.

The contractors will close Edenside car park on Monday 2nd June and block it off with large boulders. There will be signs erected prior to the closure and residents will be informed via a letter drop. The parking bays next to Holme Farm bridge will also be blocked off as residents had issues with anti-social campers last year who stayed for the duration of the fair. The Leisure Centre car park will be closed off for general parking on Monday 2nd June and local residents and businesses can pick up parking passes from the TIC. Both car parks will reopen on 9-10th June.

Westmorland and Furness Council have confirmed that the daily clean up, including additional cleaning staff and road sweeper, will begin earlier this year on Monday 2nd. There will also be some additional portaloos in town, including four by the library.

It was **agreed** to install the boulders at Jubilee on Friday 23rd May, to stop any early arrivals for Harness Racing camping in that area.

It was **agreed** to lock the top gate at Fair Hill on Friday 23rd May, again due to concerns of early arrivals. Walkers will still be able to access Fair Hill from the bottom gate.

The pre-Fair meeting had gone well with the new format. Videos of the presentations from Steph Corden, Chair of MASCG and Dan St-Quintin, Police Gold Commander, are available to view on the MASCG website.

Cllr Connell commented that the 563 service will not be travelling through Appleby over Horse Fair, but dates are yet to be confirmed.

P7/05/25 Councillors' reports and items for future agendas

- Cllr Railton reported a small wall surrounding a lime tree on the parking area on Boroughgate has been hit and the wall has collapsed. This will be reported to Westmorland and Furness Council.
- The Clerk reported that a number of bollards have been damaged outside St Anne's by the contractors. Nigel Altham has inspected them and confirmed they will need replacing, as the internal metal rod has snapped. The Clerk has reported this several times to the project manager.
- Cllr Connell gave a history of the recently discovered Magna Carta. As Appleby was a County Town and had an Assizes Court, a copy of the Magna Carta would have been sent to Appleby to read out. It was agreed that a copy would be requested so it could be displayed to the public.
- The Clerk reported that the 'Welcome to Appleby' signs on the stone cairn coming into town on the B6542 from the A66 have been removed.
- The Clerk reported that Appleby Football Club have won the treble for the second year in a row. A letter of congratulations will be sent from the Mayor.

P8/05/25 Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 16th June 2025** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.42pm.

At the Council Meeting held on **Wednesday 28th May 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Connell