APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson : Town Clerk
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Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

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Year End Accounts
Period 1 April 2024 to 31 March 2025

Appleby-in-Westmorland Town Council

Annual Return for the Year Ending 31st March 2025

No.	Description	31/03/2025	31/03/2024	Variance	Variance as %	> 15%	Explanation Required	Explanation
1	Balances brought forward	**120,574**	113,555	7,019	6%	No	No	
2	Annual Precept	**159,930**	152,022	7,908	5%	No	No	
3	Other Receipts	**154,332**	156,595	-2,263	-1%	No	No	
4	Staff Costs	**104,912**	104,015	897	1%	No	No	
5	Loan Repayments	**-**	-	0	0%	No	No	
6	Other Payments	**190,202**	197,583	-7,381	-4%	No	No	
7	Balances carried forward (1+2+3)-(4+5+6)	**139,722**	120,574	19,148	16%	Yes	Yes	Prudent budgeting for 2024-25 did not materialise (specifically for salaries and utilities) and some earmarked reserves for specific projects not delivered in 2024-25. Please see P1a Other Receipts and P1b Other Payments for detailed explanation of variances
8	Total cash and short term investments	**148,064**	183,783	-35,719	-19%	Yes	Yes	Creditors for y/end 2023/24 were unusually high (included £66,540 for playground project)
9	Fixed Assets	**5,046,139**	4,476,102	570,037	13%	No	No	
10	Total Borrowings	**0**	0	0	0%	No	No	

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Appleby-in-Westmorland Town Council

3. Other Receipts - Variance Statement	31/03/2025	31/03/2024	Variance	Variance as %	> 15%	Explanation Required	Explanation
Council Tax Reduction Scheme	**2,022**	2,022	0	0%	No	No	
TIC Sales	**24,858**	24,267	591	2%	No	No	
Shop Rentals	**24,912**	24,668	244	1%	No	No	
Public Hall Lettings	**16,603**	14,727	1,876	13%	No	No	
Fair Hill Rent	**4,128**	3,911	217	6%	No	No	
Recycling	**1,400**	1,400	0	0%	No	No	
Public Hall Solar Panels	**2,224**	2,247	-23	-1%	No	No	
Rural Payments Scheme	**1,428**	1,745	-317	-18%	Yes	No	
Wayleaves	**38**	38	0	0%	No	No	
Other Income	**2,075**	2,718	-643	-24%	Yes	Yes	Funding towards Public Hall broadband of £530 pa ceased in 2023-24
Council Grants	**-**	6,500	-6,500	-100%	Yes	Yes	No general Council grants received in 2024-25
Other Grants	**1,000**	1,000	0	0%	No	No	
Interest	**6,283**	3,794	2,489	66%	Yes	Yes	Cash surplus moved from current account to interest paying deposit account
Platinum Playground Project	**35,581**	67,558	-31,977	-47%	Yes	Yes	Last of grant funding received for 2 year project totalling £102,000
Bollards	**27,280**	-	27,280	100%	Yes	Yes	New repair project started in April 2024
Butts Shelters	**4,500**	-	4,500	100%	Yes	Yes	New repair project started in Jan 2025
Totals	**154,332**	156,595					

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Appleby-in-Westmorland Town Council

2. Other Payments - Variance Statement	31/03/2025	31/03/2024	Variance	Variance as %	> 15%	Explanation Required	Explanation
TIC Cost of Sales	**13,501**	14,543	-1,042	-7%	No	No	
Rates	**4,291**	4,139	152	4%	No	No	
Heating & Lighting	**14,004**	19,949	-5,945	-30%	Yes	Yes	Reduction in rates from previous year
Water	**2,802**	3,395	-593	-17%	Yes	Yes	2023-24 included an amount of £1,000 for payments under-estimated
Telephone & Broadband	**2,651**	2,657	-6	0%	No	No	
Cleaning & Refuse	**16,985**	15,895	1,090	7%	No	No	
Building Repairs	**21,037**	27,470	-6,433	-23%	Yes	Yes	Budget allocation for 2023-24 £5,000 more than 2024-25
General Maintenance	**3,142**	2,489	653	26%	Yes	Yes	Unexpected replacement of boiler pump for Public Hall at a cost of £672
Dowpitts Wood Maintenance	**-**	3,168	-3,168	-100%	Yes	Yes	No work carried out on the woods in 2024-25
Lift Maintenance	**1,183**	1,093	90	8%	No	No	
Insurance	**7,072**	6,925	147	2%	No	No	
Professional Fees	**1,562**	888	674	76%	Yes	Yes	Legal fees incurred of £950 to register Council properties with LR
Services & Compliance	**3,111**	2,513	598	24%	Yes	Yes	Unexpected replacement of 10 fire detectors in Moot Hall at a cost of £700
Licences & Subscriptions	**2,850**	1,240	1,610	130%	Yes	Yes	Fee of £1,560 paid for 3 year Marriage licence for Moot Hall (new project)
Training	**967**	1,837	-870	-47%	Yes	Yes	Fee of £1,250 paid for AAT training in 2023-24 was subsidised in 2024-25
Postage	**34**	61	-27	-44%	Yes	No	
Printing & Stationery	**1,783**	2,054	-271	-13%	No	No	
Marketing & Advertising	**658**	1,571	-913	-58%	Yes	Yes	No costs incurred for new visitor leaflet in 2024-25
ICT	**1,168**	1,791	-623	-35%	Yes	Yes	No costs were incurred for replacement of any IT equipment in 2024-25
Grass Cutting & Planting	**1,033**	786	247	31%	Yes	No	
Christmas Lights	**2,000**	-	2,000	100%	Yes	Yes	Council commited £2,000 from annual budget for Xmas lights for 2024-25
Audit	**1,294**	1,504	-210	-14%	No	No	
Elections	**-**	12	-12	100%	Yes	No	
Mayor's Allowance	**1,992**	1,902	90	5%	No	No	
Section 137 Grants	**-**	-	0	0%	No	No	
Rent Refunds & Returnable Deposits	**-**	147	-147	-100%	Yes	No	
Credit Card Machine Charges	**552**	597	-45	-8%	No	No	
Bank Charges	**291**	459	-168	-37%	Yes	No	
Community Projects	**-**	106	-106	-100%	Yes	No	
Contingency	**1,673**	3,778	-2,105	-56%	Yes	Yes	Un-budgeted amount of £2,000 paid for Xmas lights in 2023-24
Fingerposts & Interpretation Boards	**-**	7,551	-7,551	100%	Yes	Yes	Project Completed in March 2024
Moot Hall Building Repairs Project		- 1,004	1,004	-100%	Yes	Yes	Project Completed in Sept 2023
East Cloisters Building Repair Project		509	-509	-100%	Yes	Yes	Project Completed in Feb 2024
Platinum Playground Project	**35,581**	67,558	-31,977	-47%	Yes	Yes	2 year project over both financial years and paid in phases
Bollards	**39,082**		39,082	100%	Yes	Yes	New project started in April 2024
Butts Shelters	**7,903**		7,903	100%	Yes	Yes	New project started in Jan 2025
	190,202	197,583					

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Appleby-in-Westmorland Town Council

Debtors and Creditors Variance Statement							
Debtors	**31/03/2025**	**31/03/2024**	**Variance**	**Variance as %**	**> 15%**	**Explanation Required**	**Explanation**
Stock	**5,312**	6,094	-782	-13%	No	No	
VAT to reclaim	**985**	17,839	-16,854	-94%	Yes	Yes	VAT for 2023-24 unusually high due to playground project
Debtors	**555**	989	-434	-44%	Yes	No	
Prepayments	**1,761**	1,709	52	3%	No	No	
Totals	**8,613**	26,631					
Creditors	**31/03/2025**	**31/03/2024**	**Variance**	**Variance as %**	**> 15%**	**Explanation Required**	**Explanation**
Creditors	**8,638**	82,759	-74,121	-90%	Yes	Yes	Creditors for 2023-24 unsually high (playground project £79,850)
Accruals	**5,469**	4,442	1,027	23%	Yes	Yes	£1,000 retained income for 2025 Horse Fair sanitation grant
Deferred Income	**2,848**	2,639	209	8%	No	No	
Totals	**16,955**	89,840					

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Appleby-in-Westmorland Town Council

Annual Return for the Year Ending 31st March 2025
Reconciliation between Boxes 7 and 8

	2025	2024
Box 8	**148,064**	183,783
Add Debtors	8,613	26,631
Less Liabilities	16,955	89,840
Box 7	**139,722**	120,574

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Appleby-in-Westmorland Town Council

Annual Return for Year Ending 31st March 2025 - Bank Reconciliation

Cash Book Balance Brought Forward 31st March 2024	**£**	**183,783**
ADD: Receipts	£	345,907
LESS: Payments	£	381,626
Cash Book Balance at 31st March 2025	**£**	**148,064**
Balances at Bank at 31st March 2025		
Barclay - Current	£	1,942
Barclay - Saver	£	170
Cumberland Reserves	£	135,952
Total	£	138,064
Less unpresented cheques:	£	-
Add uncleared payments:	£	10,000.00
Total	**£**	**148,064**
Add short term investments:	£	-
Box 8	**£**	**148,064**

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Appleby-in-Westmorland Town Council

Balance Sheet at 31st March 2025

	2025		2024	
Long Term Assets				
Cumberland General Reserves		**135,952**		83,881
		135,952		83,881
Current Assets				
Barclays Accounts	**2,112**		99,902	
TIC Stock	**5,312**		6,094	
VAT to Reclaim	**985**		17,839	
Debtors	**555**		989	
Prepayments	**1,761**		1,709	
		10,725		126,533
Current Liabilities				
Creditors	**8,638**		82,759	
Accruals	**5,469**		4,442	
Deferred Income	**2,848**		2,639	
		16,955		89,840
Current Assets less Current Liabilities:		**- 6,230**		36,693
Total Assets		**129,722**		120,574
Capital & Reserves				
Reserves brought forward		**120,574**		113,555
P & L Account Surplus/(Deficit)		**19,148**		7,019
		139,722		120,574

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Appleby-in-Westmorland Town Council

Creditors at 31st March 2025

Creditors	£
Barclaycard	38
H Pigney & Son	58
Document Solutions	42
JT Atkinson	999
VE80 Shop	34
Argos	170
NEST	343
Cards for Good Causes	2,567
Jonathan Douthwaite	3,256
Corona Energy	699
NPower	383
Waterplus	24
Appleby Conservative Club	25
	8,638

Appleby-in-Westmorland Town Council

Debtors at 31st March 2025

Debtors	£
Appleby Rotary	90
Evergreen	50
Westmorland and Furness Council	175
Arts Society	60
Appleby-in-Westmorland Society	30
NHS Blood and Transport	150
	555

Appleby-in-Westmorland Town Council

Subscriptions and Section 137 Grants at 31st March 2025

	2025	2024
Subscriptions		
SLCC	300	288
CALC & NALC	529	529
	829	**817**
Section 137 Grants	**0**	**0**
Other Grants & Donations	**0**	**0**