APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Appleby Town Council Minutes

For the meeting held in the Moot Hall

Wednesday 25th June 2025 at 6.45pm

Councillors Present:		**Also in attendance:**
Cllr Davidson	Cllr Kemp	Rev Andrew Burrell, Mayor's Chaplain
Cllr Anderton	Cllr Railton	Clerk's Assistant
Cllr Connell	Cllr Rooke	
Cllr Heap	Cllr Smith	
Cllr Hilsden	Cllr Turnbull	

Rev. Andrew Burrell opened the meeting with a prayer and left.

C1/06/25 Apologies for Absence

Apologies received from the Town Clerk, Cllr Chalmers, Cllr Curley and Cllr Pape.

C2/06/25 Declarations of Interest

There were no declarations of interest in respect of this meeting.

C3/06/25 Public Participation

There were no members of the public in attendance.

C4/06/25 Minutes

- **Ordinary Meeting of the Council**

It was **RESOLVED** to authorise the Chair of the meeting to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 28th May 2025** as a true and accurate record.

- **Planning and General Purposes Minutes**

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the **Planning & General Purposes** Committee held on **Monday 16th June 2025** as a true and accurate record.

- **Finance Committee Minutes**

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the **Finance Committee** held on **Monday 16th June 2025** as a true and accurate record. All recommendations were approved unanimously:

  - To accept the Management Accounts for May 2025

- **Property Minutes**

It was **RESOLVED** to authorise the Chair of the Committee to sign the minutes of the **Property Committee** held on **Monday 16th June 2025** as a true and accurate record. All recommendations were approved unanimously:

- To note the Asset Register for 2025 was accepted.

C5/06/25 Unitary Authority Reports

Cllr Connell's report was received and noted.

The post-fair meeting format worked well, with people able to speak directly to the relevant officers from all the different agencies involved in the Fair about their specific concerns. The 2025 Horse Fair Evaluation Report is due to be published by MASCG in due course.

A survey is currently underway to harmonise waste collection throughout Westmorland and Furness. The survey can be accessed at https://www.surveymonkey.com/r/wasteoptions

Citizens Advice Bureau will be holding a drop-in session at Appleby Medical Practice on 1st July from 10am-1pm, and again on 19th August and 16th September.

Designs for a flag to represent Cumbria's diverse communities have been shortlisted and the public are invited to vote online at https://www.surveymonkey.com/r/CumbriaCommunityFlag

The Police Newsletter was received and noted.

C7/06/25 Mayor's Report

The Mayor reported that she had attended the post-fair meeting, alongside the Clerk, and no one had raised any issues or concerns directly relating to Appleby Town Council.

C8/06/25 Clerk's Report

In the Clerk's absence, the Chair read the Clerk's report.

- **Doomgate FRMS**

The current road closure at Chapel Street adjacent to Broad Close car park, which has made it necessary to make Low Wiend two-way, will last 4-5 weeks (approx. 25 July). Once this work has been completed, there will be some minor disruption in the area around the junction at Holme St/High Wiend/Doomgate from 4 August for approx. 3-4 weeks, which will result in a partial road closure with 4-way lights (as previous) and a full road closure of Holme Street for approx. 3-4 days at the beginning of August.

Once these works have been completed, it is hoped there will be no further road works in this area and all remaining work for the project will be concentrated in Broad Close car park. The current date for completion of the whole project and for the contractors to be off site is end of April 2026.

Cllr Turnbull commented that some of the larger vehicles visiting the site have been travelling through Bridge Street too quickly and wondered if this message could be passed on to the contractors.

- **Moot Hall**

Work has started on repairing the damage to the Moot Hall wall caused putting the Christmas lights up. All the internal and external plaster has been hacked off and the first coat of rendering has been applied, and the contractors will be applying additional coats over the next 3 weeks. The contractors have also been instructed to make repairs to the crumbling internal wall going up the stairs to the attic and will be doing this at the same time.

- **Black and White Bollards**

All 398 bollards have now been replaced. A few on the east side of Boroughgate, which have been damaged by the builders working on St Anne's Almshouses, will be repaired once they have finished. The Council thanked the Clerk for her hard work in getting the bollards sorted and thanked the local contractors who designed, manufactured and installed them.

- **Planning Applications**

Horse Stallion: it was noted the consultation period has now closed. Approx 190 people had commented on the application (26 Appleby residents – 5 in support and 21 against).

5 Bongate: it was noted that this application has been refused as the benefits were not considered sufficient to outweigh the heritage harm identified. Cllr Railton commented that the occupants still have the original stone from the wall and will be required to use this to return it to its original state.

- **Request from student for Councillors to contribute to video documentary on Horse Fair**

As requested, confirmation was sought and received that the young man was a sixth form student at the school in Leeds. A few days before the Fair, it was made public that the student's video was to highlight/expose the discrimination in Appleby towards the GRT community and not how the Horse Fair impacts Appleby's residents and businesses.

C9/06/25 TIC Report

The Tourist Information Centre Manager gave a report.

New marketing initiatives for this year include an advert in the Perfect Days Out in Eden leaflet, which has a print tun of 700,000 and features in all the stands in Cumbria, Yorkshire and beyond and a full page advert in the Settle-Carlisle line guide. The Herald also ran a 2 page feature in May on Appleby.

Appleby will be the start and finish of a new long distance 'Roof of England' walk due to be launched in August. This is a 188 mile walk through the North Pennines and Northumberland.

Cumbria Tourism are carrying out a F2F visitor survey in the summer, which will include Appleby.

The Visit Appleby's social media pages continue to grow, and the website is updated regularly, in particular the events page. The week running up to the fair was very busy with resident queries. There was a Gypsy music event in the Church which was very popular.

The TIC is single staffed as much as possible to try and keep costs down, which is facilitated by Cllr Rooke with his regular volunteering cover, which is a massive help to all staff.

C10/06/25 Outside Body Reports

ACAT: Cllr Anderton reported ACAT are happy for Appleby Town Council to take over the Christmas lights. There is a fundraising Big Breakfast planned for October and hopefully a Christmas Dinner planned for December.

C11/06/25 Schedule of Payments & Bank Transfers – May 2025

It was **RESOLVED** that the Chair be authorised to sign the schedule of payments for the month of **May 2025**, totalling £25,181.45. This figure includes employee salaries and all other expenditure and purchases; and is inclusive of VAT.

C12/06/25 Councillors' reports and items for future agendas

- Cllr Connell reported that the Town Clock had gone off on Saturday due to the power cuts. It has been reset, but is running two minutes behind. He reported that he has been liaising with a tree officer in W&F, as a large elm tree is blocking the view of the clock from the town centre. He requested the Clerk assistance with these enquiries.

C13/06/25 Next Meeting

To note that the Ordinary Meeting of the Council will be on **Wednesday 23rd July 2025** at **7.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.32pm.

At the Council Meeting held on **Wednesday 23rd July 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Davidson