APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.gov.uk

www.applebytown.gov.uk

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

Planning and General Purposes Committee Minutes

For the meeting held in the Public Hall

Monday 14th July 2025 at 6.45pm

Present:

Cllr Curley (Chair)
Cllr Connell
Cllr Davidson
Cllr Hilsden
Cllr Railton
Cllr Turnbull

Also in attendance:

Cllr Anderton
Cllr Chalmers
Cllr Heap
Cllr Kemp
Cllr Smith
Town Clerk and Clerk's Assistant

P1/07/25 Apologies for Absence

Apologies received from Cllr Pape.

P2/07/25 Declarations of Interest

Although not on the committee, Cllrs Anderton and Connell declared an interest in Appleby Grammar School as they are school governors.

P3/07/25 Actions from the Previous Minutes

- **Brown & White Tourism Signs on A66**

The Clerk reported that enquiries have been made regarding improving the brown and white tourism signs on the A66 for Appleby. As all the signage will need to be reviewed as part of the Trans-Pennine dualling project, we have been advised that there will be no improvements made to current signage on the A66 prior to this.

As this project is likely to take some years, Cllr Curley suggested that the Council obtain costings for putting signs up in the meantime, to promote Appleby and its local services.

P4/07/25 Planning Applications

Under Westmorland and Furness Council's consultation process, the committee considered the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

2025/1131/HOU No comments **Westways, Garth Heads Road, CA16 6UD** Proposed detached storage building. *Applicant: Mr and Mrs M Murphy*	2025/1218/TCA No comments **21 Chapel Street, CA16 6QR** S211 Fell 1no fruit tree and dig out stump. *Applicant: Ms Sheila Poole*
2025/1221/TCA No comments **Dalmore, Garth Heads Road, CA16 6UD** S211 pruning of overhanging branches area to establish clearance to the property boundary. *Applicant: Mr Michael Hunt*	

P5/07/25 Planning Decisions

Under Westmorland and Furness Council's consultation process, the following Planning Decisions were noted:

2025/0674/DISC Approved with Conditions **Appleby Grammar School, Battlebarrow, CA16 6XU** Variation of condition 2 (approved plans) for the amendments to the design, attached to Listed Building Consent 2024/1379/LBC. *Applicant: Morgan Sindall and The DfE*	2025/0701/FPA Approved with Conditions **Appleby Grammar School, Battlebarrow, CA16 6XU** Variation of condition 2 for amendments to the design and removal of condition 8 (parking layout), attached to approval 2024/01378/FPA. *Applicant: Morgan Sindall and The DfE*
2025/0841/HOU Approved with Conditions **9 Drawbriggs Court, CA16 6JA** Proposed first floor balcony to front elevation. *Applicant: Mr M Sowerby*	2025/0853/FPA Refused **5 Bongate, CA16 6UE** New vehicle access to include lowering of garden to form parking area, re-building of garden walls and addition of railings. *Applicant: Miss Tracy Cannon*
2025/1111/TCA Tree CA No Objection **52 Boroughgate, CA16 6XG** S211 notification for the removal of 1no Prunus tree in the rear garden. *Applicant: Mrs Charlotte Radcliffe*	

P6/07/25 Chair's Report

There was no Chair's report in respect of this meeting.

P7/07/25 Road Closures

- **Northern Gas works on Bridge Street**

The road works have been scheduled in at short notice due to the urgency of the work. Bridge Street is due to be closed from Monday 21st July for 12 days. Highways requested this work was done during the school holidays so as not to interrupt school transport services. Northern Gas comms team have been very proactive; they have done several letter-drops, held a drop-in session and have also been visible in the town centre. The Clerk has been looking into the option of having a mini bus 'park and ride' service, so those wanting to come into town can park in the Grammar School car park and catch a shuttle bus to the Sands.

Appleby Emergency Response Group are planning to operate similar services to what they did during Covid lockdowns – prescription drop offs and urgent shopping. The Tourist Information Centre have agreed to help liaise with the group for those who require help.

Thanet Terrace works commence on Monday 28th July, but this does not involve a full road closure, and residents will still be able to park on the street, although sometimes not directly outside their house, as Northern Gas are also changing the individual home supply pipes.

- **EA Works on Chapel Street and Holme Street**

It is expected that the closure of Chapel Street is due to overlap a few days into the Bridge Street closure, so there will still be traffic lights on Low Wiend, at the latest until Wednesday 23rd July.

Holme Street will be closed for 3-4 days at the end of July/beg of August, which will result in no vehicular access to Edenside car park and a number of homes in that area. After this closure, there

will be some minor road works on Holme Street with traffic lights, then all the work will be concentrated in Broad Close car park.

Cllr Turnbull queried why the work was being done during the summer tourism season and asked why it couldn't take place once the holidays are over and children on the school bus could be dropped off in the town centre and walk up to school. The Clerk commented that Northern Gas believed the work was too urgent to wait, as there has been a number of recent gas leaks and Cllr Connell added that the school bus has a legal responsibility to drop the children off in the school grounds. He also advised that the 563 and 561 bus services will be running as usual. Cllr Railton asked if 'Business as Usual' could be added to the road closure signs so people aren't put off coming to Appleby during the works.

P8/07/25 Dog Working Group

Cllr Heap gave a final report on the Dog Issues Working Party. She thanked businesses in the town who had given their support and thanked the Council and Clerk's Office for their support in making the working party successful. The Dog Show had been very successful, and Eden Animal Rescue had done a fantastic job of facilitating this.

The Working Party will continue as a community led initiative and hopefully grow the team into a larger group.

P9/07/25 Councillors' reports and items for future agendas

- Cllr Chalmers raised concerns about the closure of Tebay Roundabout, and suggested teaming up with Kirkby Stephen, who are also concerned about the effect on their businesses.
- Cllr Heap reported that a parking bay by Stephensons is in a bad state of disrepair. The Clerk asked that if Councillors are made aware of any similar issues in the future by residents, they should advise them to report these directly to the TIC or Clerk's Office, so it can be actioned immediately.
- Cllr Connell reported that although the town clock's chimes were not working last week, they have been repaired. He added that the overgrown tree blocking the view of the clock is due to be pruned soon.

P10/07/25 Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 8th September 2025** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.28pm.

At the Council Meeting held on **Wednesday 23rd July 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Davidson