APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 8th September 2025 at 7.46pm

Present:

Cllr Anderton
Cllr Connell
Cllr Curley
Cllr Davidson
Cllr Kemp
Cllr Rooke

Also in attendance:

Cllr Chalmers
Cllr Hilsden
Cllr Railton
Town Clerk
Cllr Smith
Cllr Turnbull

PR1/09/25 Apologies for Absence

No apologies received.

PR2/09/25 Declarations of Interest

No declarations of interest received.

PR3/09/25 Actions from the Previous Minutes

- **Public Hall refurbishment**

The Clerk reported that the new ceiling is finished in the supper room foyer and bar. New LED lights are being fitted throughout the area and new kitchen cupboards and sink unit have been ordered for the bar room.

New carpet and non-slip vinyl have been ordered for the foyer and bar room.

The supper room, foyer and stairs all need painting and we have some lovely black and white prints from Appleby-in-Westmorland Society's digital archive, which we are printing and framing to make this area look more attractive.

We have received a quote from the electrician to carry out all the works identified in the EICR. A tender for this work will be drawn up and advertised.

- **Repairs to north elevation of Moot Hall and wall up to attic**

The damage to the north elevation has been repaired and the attic stairs wall has been replastered, but both need painting.

- **Promoting of Council Chamber as a marriage venue**

The webpage with all the relevant information for booking is now published and we will start to promote this, including a press release.

PR4/09/25 Chair's Report

There was no Chair's report in respect of this meeting.

PR5/09/25 Updates on other Council Properties

- **Registration of Council property with Land Registry**

Applications are still pending acceptance by the Land Registry.

- **Dowpitts Woods**

The woods were inspected in the summer for ash dieback and we are awaiting a report from the arborist.

PR6/09/25 Councillors' reports and items for future agendas

Cllr Chalmers asked if we should be looking into air source heat pumps for the Public Hall.

Action: It was agreed that the Clerk would make some enquiries.

PR7/09/25 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 13th October 2025** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.04pm.

At the Council Meeting held on **Wednesday 17th September 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Dot Anderton