APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 13th October 2025 at 7.34pm

Present:

Cllr Anderton (Chair)
Cllr Connell
Cllr Curley
Cllr Davidson
Cllr Kemp

Also in attendance:

Cllr Chalmers
Cllr Heap
Cllr Hilsden
Cllr Railton
Cllr Turnbull
Town Clerk and Clerk's Assistant

PR1/10/25 Apologies for Absence

Apologies received from Cllr Rooke and Cllr Potts.

PR2/10/25 Declarations of Interest

There were no declarations of interest.

PR3/10/25 Actions from the Previous Minutes

- **Update on Public Hall refurbishment**

The Supper Room refurbishment is going well – new cupboards have been installed in the bar, the painting is underway, carpet, lino and blinds have all been ordered. New LED lights have been installed in the foyer and are due to be installed in the bar.

- **Marriages in the Moot Hall**

The webpage on the Town Council website has been published, and the Council Chamber has been added to the Westmorland & Furness Council's list of approved ceremony premises. A press release will be going out soon, to promote this facility. Cllr Anderton commented that the wooden chairs are quite uncomfortable and perhaps an alternative could be looked at.

PR4/10/25 Chair's Report

There was no Chair's report in respect of this meeting.

PR5/10/25 EICR Remedial Works – Public Hall

The Clerk read the details of quotes received from three suppliers. All quotes were based on the schedule of work identified in the recent EICR, that the works needed to fit around hall bookings, and a full risk assessment and public liability insurance had to be supplied before any work started.

After due consideration, it was agreed to appoint J Douthwaite Electrical, his quote met all the criteria outlined in the invitation to tender, he is local and was also the lowest priced quote.

PR6/10/25 External painting of Moot Hall

The external paint on the Moot Hall is not looking its best and is flaking quite badly in places. A local stonemason has inspected the building and is going to come back with recommendations and a

quote. There are some internal damp issues in the TIC Exhibition Room and in the retail unit that they are also going to look.

PR6/10/25 Dowpitts Wood

The arborist has visited the woods for the annual ash dieback survey and the trees have not deteriorated enough to warrant any work being required this year. He will re-inspect the woods next year. Some residents were worried about overhanging branches over the footpath and the playground, but he had no concerns.

Appleby Smarter were working up Banks Lane after Storm Amy and cleared a lot of small branches and leaves that had come down.

A stonemason visited the woods during the summer months and was going to provide a quote for refurbishing the stone steps with the hopes of doing up the path, but never got back to us.

Action: The Clerk will attempt to contact the stonemason about the steps.

PR7/10/25 Councillors' reports and items for future agendas

There were no items for future agendas.

PR8/10/25 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 10th November 2025** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.23pm.

At the Council Meeting held on **Wednesday 22nd October 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Dot Anderton