APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.gov.uk

Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

www.applebytown.gov.uk

5th November 2025

Dear Councillor

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Planning and General Purposes Committee** to be held at the **Moot Hall** on **Monday 10th November 2025 at 6.45pm.**

Members of the public and press are invited to attend. Please contact the Clerk's office before midday on the day of the meeting.

Yours sincerely
Sue Gilbertson - Town Clerk

Planning and General Purposes Committee Agenda

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda, now or at any time during the agenda, in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions arising from the last meeting as follows:

- Holme Farm Bridge closure
- Tebay M6 junction closure for bridge works
- Doomgate FRMS
- Empty Homes Scheme
- Properties on High Wiend
- Audit of empty and rundown town centre retail premises
- New double yellow lines on Garths Head Road
- Recruitment of Street Cleaning Operative
- Changes to hospital requested routine procedures
- Transfer of ownership of Christmas lights from ACAT

4. Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

2025/1863/HOU **21 Drawbriggs Court, CA16 6JA** Retrospective application for the construction of a gabion wall and associated works. *Applicant: Mr Mark Carruthers*	2025/2088/TCA **Apartment 4, 19 Boroughgate, CA16 6XF** S211 Notification, works to trees in conservation area, *Applicant: Mr Mark Gilby*

2025/1709/LBC **21 Boroughgate, CA16 6XF** Listed Building Consent for alterations to the rear outbuilding to form chiller cold store and meat preparation area *Applicant: Mrs Jennie Allison*	2025/1783/FPA **21 Boroughgate, CA16 6XF** Alterations to the rear outbuilding to form chiller cold store and meat preparation area. *Applicant: Mrs Jennie Allison*

5. Planning Decisions

Under Westmorland and Furness Council's consultation process, to consider the following Planning Decisions:

2025/1927/TCA **Charnwood, Garths Head Road, CA16 6TR** S211 Notification, conservation area tree works - Silver Birch - reduce to ½ existing height. Remove x2 Japanese Acers and x1 Cypress Leylandii. *Applicant: Mr Kevin Anthony Lowther*	

6. Chair's Report

To receive any Chair's Report and answer any Councillors questions.

7. Voluntary Car Scheme

Update on coordinating the Voluntary Car Scheme.

8. Westmorland & Furness Council's Design Code

To report on the new 'design code' for new developments for Westmorland and Furness.

9. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.)*

10. Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 8th December 2025** at **6.45pm** in the Moot Hall.

For the attention of all members of the Planning and General Purposes Committee:

Chairman: Cllr Curley	Cllr Hilsden
Vice Chairman: Cllr Connell	Cllr Pape
	Cllr Railton
	Cllr Turnbull
	Cllr Davidson (Ex-officio)

Copies to all remaining members of the Council for information.