APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 10th November 2025 at 7.57pm

Present:

Cllr Anderton (Chair)
Cllr Connell
Cllr Davidson
Cllr Kemp

Also in attendance:

Cllr Chalmers
Cllr Heap
Cllr Hilsden
Cllr Railton
Cllr Turnbull
Town Clerk and Clerk's Assistant

PR1/11/25 Apologies for Absence

Apologies received from Cllr Curley and Cllr Rooke.

PR2/11/25 Declarations of Interest

There were no declarations of interest.

PR3/11/25 Actions from the Previous Minutes

- **Marriage Ceremonies in the Moot Hall**

The Moot Hall has been added to the list of approved marriage ceremony venues, and the press release will hopefully be in the Herald this weekend.

- **Dowpitts Wood Stonemason contractor**

The Clerk has been unable to contact the stonemason who had visited the woods with a view to reinstating the steps and path to make the area more accessible.

PR4/11/25 Chair's Report

There was no Chair's report in respect of this meeting.

PR5/11/25 Public Hall

- **Electrical Works Identified in the EICR**

The contractor is due to start on the work identified in the EICR next week. This will have to work around bookings in the Public Hall.

- **Supper Room Refurbishment**

The refurbishment work is coming on well. The new carpet and lino have been fitted in the foyer. The bar area is nearly finished with new LED lights still to be fitted. The painting in the Supper Room has started and once this is done, the new blinds will be fitted. Once all this is done, we will hang the new black and white prints from the Heritage Open Weekend.

- **Market Arcade Flooring**

A quote has been received from a Penrith based company to install resin flooring in the Market Arcade. This will be from the pavement to the front door of the Public Hall, including the steps up to

the public toilets. Cllr Potts has looked over the quote and is happy with the proposal. It was agreed the quote should be accepted.

- **Air source heat pumps**

The Clerk has looked into the viability of installing air source heat pumps in the Public Hall, however because the hall has very high ceilings and does not have good insulation, the advice given was that it was unlikely that heat pumps would be very efficient.

PR6/11/25 Moot Hall

- **EICR**

The Electrical Installation Certificate Report is out of date for the Moot Hall. It was agreed to action this in the new year.

- **Fire Safety Inspection by Cumbria Fire & Rescue Service**

A representative from Cumbria Fire & Rescue Service had visited the Moot Hall to conduct a fire safety inspection. This is done every 5 years. They have produced a thorough report which raised some points that need to be actioned.

PR7/11/25 Councillors' reports and items for future agendas

There were no items for future agendas.

PR8/11/25 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 8th December 2025** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.17pm.

At the Council Meeting held on **Wednesday 19th November 2025**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Dot Anderton