APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson, Town Clerk
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Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

Confidential

JOB APPLICATION FORM

Position applied for: _____

Your full name: _____

Home Address: _____

_____

Email Address: _____

Telephone No: _____ Work No: _____

EDUCATION

Give details of secondary, further and higher education.

Name of Establishment	Start Date	Finish Date

LOCAL COUNCIL AWARD SCHEME FOUNDATION

QUALIFICATIONS

Please enter in summary form any other qualifications or training you hold.

Subject	Level	Date

PARTICULARS OF PAST EMPLOYMENT

Please give details of past employment (excluding any short term or temporary jobs).

Please start with the most recent first.

Name of Employer	Start Date – End Date	Position held and duties undertaken

With reference to the Job Description and Person Specification, please describe the skills, abilities and past experience that you would bring to this job.

Please give any further information which you consider relevant to your application.

REFERENCES

Please give the names of two people (not related to you) to whom we can contact for a reference. One should be your current or most recent employer. References will not be taken up prior to being offered the position.

Name	**Occupation**	**Contact Number / Email Address**

DECLARATION

I declare that the information contained in this form is, to the best of my knowledge, correct.

Signature: _____ **Date:** _____