APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.gov.uk

Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

www.applebytown.gov.uk

7th January 2026

Dear Councillor

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held at the **Moot Hall** on **Monday 12th January 2026 at 7.45pm.**

Members of the public and press are invited to attend. Please contact the Clerk's office before midday on the day of the meeting.

Yours sincerely
Sue Gilbertson - Town Clerk

Property Committee
Agenda

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda, now or at any time during the agenda, in accordance with the adopted code of conduct.

3. Updates and Actions from the previous minutes

- Fire Risk Assessments of Moot Hall and Public Hall

4. Public Hall

- Recruitment of new Public Hall Caretaker
- Accident at function on Boxing Day
- Repairs to main hall heating boiler

5. Moot Hall

- Damage incurred to Blue Poppy as a result of car collision

6. 3 Market Arcade Lease

To review and agree the renewal of the lease of 3 Market Arcade (J B Barbers).

7. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.)*

8. Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 9th February 2026** at **7.45pm** in the Moot Hall.

For the attention of all members of the Property Committee:

Chairman: Cllr Anderton	Cllr Connell
Vice Chairman: Cllr Rooke	Cllr Potts
	Cllr Kemp
	Cllr Davidson (Ex-officio)
	Cllr Curley (Ex-officio)

Copies to all remaining members of the Council for information.