# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
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4th February 2026

Dear Councillor

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held at the **Moot Hall** on **Monday 9th February 2026 at 7.45pm** or at the rising of the Finance Committee**.**

Members of the public and press are invited to attend. Please contact the Clerk's office before midday on the day of the meeting.

Yours sincerely
Sue Gilbertson - Town Clerk

## Property Committee
## Agenda

### 1. Apologies for Absence

To receive and note apologies for absence.

### 2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda, now or at any time during the agenda, in accordance with the adopted code of conduct.

### 3. Public Hall

- Recruitment of new Public Hall Caretaker
- Fire Alarm System
- Fire Risk Assessment Report and Recommendations
- Legionella Report and Recommendations
- Electrical work recommended from EICR
- Supper Room refurbishment

### 4. Moot Hall

- Fire Risk Assessment Report and Recommendations

### 5. 4 Market Arcade

To discuss the tenancy of 4 Market Arcade.

### 6. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.)*

## 7. Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 9th March 2026** at **7.45pm** in the Moot Hall.

For the attention of all members of the Property Committee:

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|---|---|
| *Chairman:* Cllr Anderton | Cllr Connell |
| *Vice Chairman*: Cllr Rooke | Cllr Potts |
| | Cllr Kemp |
| | Cllr Davidson (Ex-officio) |
| | Cllr Curley (Ex-officio) |

Copies to all remaining members of the Council for information.