APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 13th April 2026 at 7.28pm

Present:		**Also in attendance:**	
Cllr Anderton (Chair)	Cllr Davidson	Cllr Heap	Cllr Railton
Cllr Connell	Cllr Kemp	Cllr Hilsden	Cllr Smith
Cllr Curley		Town Clerk and Clerk's Assistant	

PR1/04/26 Apologies for Absence

Apologies received from Cllr Rooke.

PR2/04/26 Declarations of Interest

Cllr Anderton declared a personal interest in Fair Hill, as her property borders the land.

PR3/04/26 Actions from the Previous Minutes

- **Personal Injury Claim**

The Clerk sent all relevant information to our insurance company but has received no response.

- **Public Hall Terms and Conditions**

The Committee approved the new draft Terms and Conditions, however, it was agreed not to issue them until Cllr Curley had another read through them.

PR4/04/26 Public Hall

- **Update on Public Hall works**

The electrical work recommended in the EICR for the Public Hall is now complete. As the new wiring is thick black cabling, the electrician has covered it with trunking in the public areas, but some of the cables in other areas will have to be painted.

- **Funding for Public Toilets**

The Clerk has applied for a grant to improve the Market Arcade toilets and will let the Committee know if it is successful.

- **New Public Hall Caretaker**

A new Public Hall Caretaker, Jasmine, has been appointed and has settled in well to the role. She has completed two training courses.

PR5/04/26 Fair Hill Licence

It was agreed to grant the licence for the use of Fair Hill as a campsite during the week of this year's Horse Fair to Mr B Welch, with an increase in rent in line with RPI.

PR6/04/26 Moot Hall

As it is nearly 5 years since the Moot Hall refurbishment took place, the external walls need repainting throughout and re-rendering in places.

The Committee agreed that Invitations to Tender for the work should be advertised soon, so the work can be carried out during the summer months.

PR7/04/26 Councillors' reports and items for future agendas

There were no items for future agendas.

PR8/04/26 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 11th May 2026** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 7.43pm.

At the Council Meeting held on **Wednesday 22nd April 2026**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Anderton