APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson : Town Clerk
Telephone : 017683 51177
Email : clerk@applebytown.gov.uk
Facebook: Appleby in Westmorland

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

www.applebytown.gov.uk

Year End Accounts
Period 1 April 2025 to 31 March 2026

Appleby-in-Westmorland Town Council

Annual Return for the Year Ending 31st March 2026									
No.	**Description**	**31/03/2026**	**31/03/2025**	**Variance**	**Variance as %**	**> 15%**	**> £100,000**	**Explanation Required**	**Explanation**
1	Balances brought forward	**139,722**	120,574	19,148	16%				
2	Annual Precept	**170,150**	159,930	10,220	6%	No	No	No	
3	Other Receipts	**105,513**	154,332	-48,819	-32%	Yes	No	Yes	£20,000 donation for bollards project & £30,000 final grant for playground in 2024-25
4	Staff Costs	**116,857**	104,912	11,945	11%	No	No	No	
5	Loan Repayments	**-**	-	0	0%	No	No	No	
6	Other Payments	**154,282**	190,202	-35,920	-19%	Yes	No	Yes	£33,000 final playground payment & £3,000 payment for Butts shelters in 2024-25
7	Balances carried forward (1+2+3)-(4+5+6)	**144,246**	139,722	4,524	3%	No	No	No	
8	Total cash and short term investments	**144,814**	148,064	-3,250	-2%	No	No	No	
9	Fixed Assets	**5,046,139**	5,046,139	0	0%	No	No	No	
10	Total Borrowings	**-**	0	0	0%	No	No	No	

Signed: Pamela Davidson (Chair)

Date:

Signed: Jean Airey (Internal Auditor)

Date:

Signed: Sue Gilbertson (Town Clerk & RFO)

Date:

Appleby-in-Westmorland Town Council

3. Other Receipts - Variance Statement	31/03/2026	31/03/2025	Variance	Variance as %	> 15%	Explanation Required	Explanation
Council Tax Reduction Scheme	**-**	2,022	-2,022	-100%	Yes	Yes	CTR Scheme has been phased out
TIC Sales	**23,921**	24,858	-937	-4%	No	No	
Shop Rentals	**24,395**	24,912	-517	-2%	No	No	
Public Hall Lettings	**17,385**	16,603	782	5%	No	No	
Fair Hill Rent	**4,205**	4,128	77	2%	No	No	
Recycling	**1,400**	1,400	0	0%	No	No	
Public Hall Solar Panels	**2,574**	2,224	350	16%	Yes	No	Additional income generated from solar panels due to weather
Rural Payments Scheme	**685**	1,428	-743	-52%	Yes	Yes	Change in scheme has resulted in smaller payments
Wayleaves	**38**	38	0	0%	No	No	
Other Income	**1,435**	2,075	-640	-31%	Yes	Yes	2024-25 income included a one-off contribution for marketing leaflets
Council Grants	**-**	-	0	0%	No	No	
Other Grants	**1,000**	1,000	0	0%	No	No	
Interest	**5,184**	6,283	-1,099	-17%	Yes	Yes	Reduction in savings Interest rates
Platinum Playground Project	**621**	35,581	-34,960	-98%	Yes	Yes	End of Project
Bollards	**15,000**	27,280	-12,280	-45%	Yes	Yes	End of Project
Butts Shelters	**2,000**	4,500	-2,500	-56%	Yes	Yes	End of Project
Heritage Open Weekend	**3,250**	-	3,250	0%	No	No	
Pump Track	**2,420**	-	2,420	0%	No	No	
Totals	**105,513**	**154,332**					

Signed: Pamela Davidson (Chair)

Date:

Signed: Jean Airey (Internal Auditor)

Date:

Signed: Sue Gilbertson (Town Clerk & RFO)

Date:

Appleby-in-Westmorland Town Council

2. Other Payments - Variance Statement	31/03/2026	31/03/2025	Variance	Variance as %	> 15%	Explanation Required	Explanation
TIC Cost of Sales	**13,624**	13,501	123	1%	No	No	
Rates	**4,291**	4,291	0	0%	No	No	
Heating & Lighting	**8,825**	14,004	-5,179	-37%	Yes	Yes	Better rates negotiated with new electric and gas suppliers
Water	**2,729**	2,802	-73	-3%	No	No	
Telephone & Broadband	**2,725**	2,651	74	3%	No	No	
Cleaning & Refuse	**16,440**	16,985	-545	-3%	No	No	
Building Repairs	**32,889**	21,037	11,852	56%	Yes	Yes	Un-planned electrical improvement works to Public Hall of £13,000 carried out
General Maintenance	**3,384**	3,142	242	8%	No	No	
Dowpitts Wood Maintenance	**-**	-	0	0%	No	No	
Lift Maintenance	**1,543**	1,183	360	30%	Yes	No	
Insurance	**7,691**	7,072	619	9%	No	No	
Professional Fees	**2,144**	1,562	582	37%	Yes	Yes	Fees of £1,250 incurred by external auditor on issues raised by elector
Services & Compliance	**4,718**	3,111	1,607	52%	Yes	Yes	Unexpected £1,000 for EICR of Public Hall / £500 fire equipment replacement
Licences & Subscriptions	**1,277**	2,850	-1,573	-55%	Yes	Yes	£1,600 paid in 2024-25 for 3 year marriage registration fee
Training	**518**	967	-449	-46%	Yes	No	
Postage	**63**	34	29	87%	Yes	No	
Printing & Stationery	**1,925**	1,783	142	8%	No	No	
Marketing & Advertising	**1,717**	658	1,059	161%	Yes	Yes	£250 for VE day actvities / £750 for flower arrangements for Moot Hall
ICT	**849**	1,168	-319	-27%	Yes	No	
Grass Cutting & Planting	**917**	1,033	-116	-11%	No	No	
Christmas Lights	**1,970**	2,000	-30	-2%	No	No	
Audit	**1,319**	1,294	25	2%	No	No	
Mayor's Allowance	**2,147**	1,992	155	8%	No	No	
Section 137 Grants	**-**	-	0	0%	No	No	
Rent Refunds & Returnable Deposits	**-**	-	0	0%	No	No	
Credit Card Machine Charges	**450**	552	-102	-19%	Yes	No	
Bank Charges	**380**	291	89	31%	Yes	No	
Contingency	**2,448**	1,673	775	46%	Yes	Yes	£700 unexpected town clock repairs incurred
Platinum Playground Project	**600**	35,581	-34,981	-98%	Yes	Yes	End of project
Bollards	**28,807**	39,082	-10,275	-26%	Yes	Yes	Project over 2 years and now completed
Butts Shelters	**784**	7,903	-7,119	-90%	Yes	Yes	End of project
Heritage Open Weekend	**3,548**	-	3,548	100%	Yes	Yes	New one-off project for 2025-26
Pump Track	**2,420**	-	2,420	100%	Yes	Yes	New one-off project for 2025-26
Shop Front Grant Scheme	**140**	-	140	100%	Yes	No	
Appleby Carnival	**1,000**	-	1,000	100%	Yes	Yes	New project
	154,282	**190,202**					

Signed: Pamela Davidson (Chair)

Date:

Signed: Jean Airey (Internal Auditor)

Date:

Signed: Sue Gilbertson (Town Clerk & RFO)

Date:

Appleby-in-Westmorland Town Council

Debtors and Creditors Variance Statement							
Debtors	**31/03/2026**	**31/03/2025**	**Variance**	**Variance as %**	**> 15%**	**Explanation Required**	**Explanation**
Stock	**4,713**	5,312	-599	-11%	No	No	
VAT to reclaim	**5,856**	985	4,871	495%	Yes	Yes	High expenditure costs incurred for last qtr
Debtors	**875**	555	320	58%	Yes	No	
Prepayments	**1,977**	1,761	216	12%	No	No	
Totals	**13,421**	**8,613**					
Creditors	**31/03/2026**	**31/03/2025**	**Variance**	**Variance as %**			
Creditors	**4,303**	8,638	-4,335	-50%	Yes	Yes	2024-25 included 2 large creditors of £2,700 and £2,000
Accruals	**2,559**	5,469	-2,910	-53%	Yes	Yes	2024-25 included two historical utility invoices of £2,600
Deferred Income	**7,127**	2,848	4,279	150%	Yes	Yes	£4,900 shop front grant scheme donation c/o to 2026-27
Totals	**13,989**	**16,955**					

Signed: Pamela Davidson (Chair)

Date:

Signed: Jean Airey (Internal Auditor)

Date:

Signed: Sue Gilbertson (Town Clerk & RFO)

Date:

Appleby-in-Westmorland Town Council

Annual Return for the Year Ending 31st March 2026
Reconciliation between Boxes 7 and 8

	2026	2025
Box 8	**144,814**	148,064
Add Debtors	**13,421**	8,613
Less Liabilities	**13,989**	16,955
Box 7	**144,246**	139,722

Signed: Pamela Davidson (Chair)

Date:

Signed: Jean Airey (Internal Auditor)

Date:

Signed: Sue Gilbertson (Town Clerk & RFO)

Date:

Appleby-in-Westmorland Town Council

Annual Return for Year Ending 31st March 2026 - Bank Reconciliation

Cash Book Balance Brought Forward 31st March 2025	**£**	**148,064**
ADD: Receipts	£	286,947
LESS: Payments	£	290,197
Cash Book Balance at 31st March 2026	**£**	**144,814**
Balances at Bank at 31st March 2026		
Unity Trust Current	£	3,683
Unity Trust Savers	£	21,600
Cumberland Reserves	£	119,531
Total	**£**	**144,814**
Less unpresented cheques:	£	-
Add uncleared payments:	£	-
Total	**£**	**144,814**
Add short term investments:	£	-
Box 8	**£**	**144,814**

Signed: Pamela Davidson (Chair)

Date:

Signed: Jean Airey (Internal Auditor)

Date:

Signed: Sue Gilbertson (Town Clerk & RFO)

Date:

Appleby-in-Westmorland Town Council

Balance Sheet at 31st March 2026

	2026		2025	
Long Term Assets				
Cumberland General Reserves		**119,531**		135,952
		119,531		135,952
Current Assets				
Barclays Bank Accounts	**-**		12,112	
Unity Trust Accounts	**25,283**		-	
TIC Stock	**4,713**		5,312	
VAT to Reclaim	**5,856**		985	
Debtors	**875**		555	
Prepayments	**1,977**		1,761	
		38,704		20,725
Current Liabilities				
Creditors	**4,303**		8,638	
Accruals	**2,559**		5,469	
Deferred Income	**7,127**		2,848	
		13,989		16,955
Current Assets less Current Liabilities:		**24,715**		3,770
Total Assets		**144,246**		139,722
Capital & Reserves				
Reserves brought forward		**139,722**		120,574
P & L Account Surplus/(Deficit)		**4,524**		19,148
		144,246		139,722

Signed: Pamela Davidson (Chair)
Date:

Signed: Jean Airey (Internal Auditor)
Date:

Signed: Sue Gilbertson (Town Clerk & RFO)
Date:

Appleby-in-Westmorland Town Council

Creditors at 31st March 2026

Creditors	£
Moore Accountants	1,500
H Pigney and Son	52
Beacon Fire Protection	474
NetHosted	288
NPower	196
NPower	80
NPower	90
Stephensons	12
Amazon	19
Westmorland and Furness Council	294
Post Office	27
Engraving Studios	73
Amazon	7
Document Solutions	39
Sue Gilbertson	13
Amazon	24
High Speed Training	134
Spar	16
Hawkesworth	196
Appleby Hub	60
H Pigney and Son	30
FCC Environment	72
South West Publishing	22
Ingrid Yellop	250
Barclaycard	38
British Gas	297
	4,303

Debtors at 31st March 2026

Debtors	£
Craig Walton	20
Westmorland and Furness Council	100
Remote Cinema	80
Environment Agency	120
Air Cadets	75
Appleby Town Band	60
Evergreen	50
Air Cadets	30
Westmorland and Furness Council	50
Viking Appleby	40
Appleby in Westmorland Society	30
Air Cadets	60
Air Cadets	100
Westmorland and Furness Council	60
	875

Appleby-in-Westmorland Town Council

Subscriptions and Section 137 Grants at 31st March 2026

	2026	2025
Subscriptions		
SLCC	**316**	300
CALC & NALC	**544**	529
	860	**829**
Section 137 Grants	**0**	**0**
Other Grants & Donations	**0**	**0**