APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Finance Committee Minutes

For the meeting held in the Moot Hall

Monday 15th June 2026 at 7.19pm

Present:		**Also in attendance:**	
Cllr Chalmers (Chair)	Cllr Curley	Cllr Railton	Cllr Turnbull
Cllr Anderton	Cllr Davidson	Cllr Rooke	
Cllr Connell	Cllr Heap	Town Clerk and Clerk's Assistant	

F1/06/26 Apologies for Absence

There were no apologies received.

F2/06/26 Declarations of Interest

There were no declarations of interest to report.

F3/06/26 Management Accounts

The Chair presented the Management Accounts for May 2026.

The Management Accounts for May 2026 were accepted and **RECOMMENDED** to Full Council.

F4/06/26 Annual Governance and Accountability Report

The Clerk had taken part in a trial of a new digital AGAR submission system. The AGAR has been submitted and the Notice of Public Rights has been published.

F5/06/26 Appointment of Internal Auditor and Accountants

It was agreed and **RECOMMENDED** to Full Council to appoint Jean Airey as the Internal Auditor for the Financial Year 2026-27 as outlined in their Terms & Conditions of work.

It was agreed and **RECOMMENDED** to Full Council to appoint Dodd & Co as the year end Accountants for the Financial Year 2026-27.

F6/06/26 Appointment of Responsible Financial Officer

It was agreed and **RECOMMENDED** to Full Council to appoint Sue Gilbertson as the RFO for the Financial Year 2026-27.

F7/06/26 Direct Debits and Regular Payments 2026-27

The Direct Debits and Regular Payments schedule for 2026-27 was agreed and **RECOMMENDED** to Full Council.

F8/06/26 Reserves Strategy and Investment Strategy

The Reserves Strategy and Investment Strategy were agreed and **RECOMMENDED** to Full Council.

F9/06/26 Charity Accounts

- **Year End Accounts**

The Year End Accounts for Hannah Kennington and Ingram Dawson charities were received by the committee.

- **Application received from Appleby Bowling Club**

It was agreed to recommend to the trustees of the Hannah Kennington Charity to award a grant to the Bowling Club to support their plans to make the club building more accessible for disabled users.

F10/06/26 Community Chest Grant Fund

The idea of creating a Community Chest Grant Fund had been raised by Cllr Chalmers to propose that any surplus from the previous year's budget should be ringfenced for a community grant fund, rather than being fed back into Council's reserves, which are currently healthy.

It will take pressure off the demand for grants from the two charity accounts.

It was agreed to **RECOMMEND** to Full Council to set up a Community Chest Grant Fund using surplus from the previous year's budget. The Clerk will draft and circulate a proposal and application form for consideration by Full Council.

F11/06/26 Councillors' reports and items for future agendas

There were no items for future agendas.

F12/06/26 Next Meeting

To note that the next meeting of the Finance Committee will be on **Monday 13th July 2026** at **7.15pm**, or at the rising of the Planning and General Purposes Committee in the Moot Hall.

There being no further business, the meeting closed at 7.40pm.

At the Council Meeting held on **Wednesday 24th June 2026**, the Chair of this meeting was authorised by the Committee to sign these minutes, to confirm they are a true and accurate record:

Cllr J Chalmers