APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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10th June 2026

Dear Councillor

Notice is hereby given, and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Planning and General Purposes Committee** to be held the **Moot Hall** on **Monday 15th June 2026 at 6.45pm.**

Members of the public and press are invited to attend. Please contact the Clerk's office before midday on the day of the meeting.

Yours sincerely
Sue Gilbertson - Town Clerk

Planning and General Purposes Committee Agenda

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of Interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda, now or at any time during the agenda, in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

- Story Homes development on Cross Croft

4. Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

2026/0357/LBC **New House, Parkin Hill, CA16 6EA** Listed Building Consent for the installation of a wall mounted EV charger to an outbuilding with associated cabling to be fixed to the dwelling. *Applicant: Mrs Katherine Thomas*	2026/1003/PAPP **Up Top, Roman Road, CA16 6JH** Prior Notification under schedule 2, part 6, class A, for an agricultural storage building. *Applicant: Mr Lees*
2026/0447/TCA **Westcote House, Banks Lane, CA16 6RA** S211 Conservation Area tree works notification – pruning and reduction on a number of trees. *Applicant: Mr Martyn Butterworth*	2026/0808/LBC **Apartment 3, 19 Boroughgate, CA16 6XF** Listed Building Consent for installation of a stairlift. *Applicant: Mr Jeff Obbard c/o Westmorland and Furness Council*

2026/1073/NMA attached to 20/0312 **Land at Station Road, Appleby** Non Material Amendment to wording of condition 8 to replace the reference to 60 metres with 43 metres, attached to approval 2025/0028/FPA (Variation of condition 14 (noise) to vary the noise levels for garden and amenity areas). *Applicant: Barratt Homes*	2026/1130/DISC attached to 2025/0028/FPA **Land at Station Road, Appleby** Application for the approval of details reserved by conditions 5 (surface water drainage) 6 (roads and footways) 7 (ramps) 9 (archaeological) 10 (footways)12 (tree protection plan) 14 (noise assessment) and 15 (air quality assessment). *Applicant: Barratt Homes*

5. Planning Decisions

Under Westmorland and Furness Council's consultation process, to consider the following Planning Decisions:

2026/0883/NMA attached to 2024/1378/FPA Non-Material Amendment Approved **Appleby Grammar School, Battlebarrow, CA16 6XU** Non Material Amendment to reduce the size of the approved substation from 12.32sqm to 11.16sqm and relocate it approximately 6m towards the school entrance. *Applicant: Morgan Sindall (on behalf of DfE)*	2026/0805/NMA attached to 23/0786 Non-Material Amendment Approved **Land South of Highfield Lodge, Bongate, CA16 6UE** Non Material Amendment to the elevation treatments and omission of centre stone mullion on House Type 2 and to hard surfaces and boundary treatments. *Applicant: Harrys & Co New Builds Ltd*
2026/0435/FPA Approved with Conditions **4 Market Arcade, Boroughgate, CA16 6YA** Change of use of dog groomers (Sui Generis) to beauty salon (class E). *Applicant: Appleby Town Council*	

6. Appleby Horse Fair

To discuss this year's Horse Fair.

7. IT Policy

To review the draft IT Policy, which is new requirement under Assertion 10 of the Annual Governance Statement.

8. Councillors' reports and items for future agendas

Councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.)*

9. Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 13th July 2026** at **6.45pm** in the Moot Hall.

For the attention of all members of the Planning and General Purposes Committee:

Chairman: Cllr Curley	Cllr Hilsden
Vice Chairman: Cllr Connell	Cllr Railton
	Cllr Smith
	Cllr Turnbull
	Cllr Davidson (Ex-officio)

Copies to all remaining members of the Council for information.