APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.gov.uk

www.applebytown.gov.uk

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

Planning and General Purposes Committee Minutes

For the meeting held in the Moot Hall

Monday 15th June 2026 at 6.45pm

Present:

Cllr Curley (Chair)
Cllr Connell
Cllr Davidson
Cllr Railton
Cllr Turnbull

Also in attendance:

Cllr Anderton
Cllr Chalmers
Cllr Heap
Cllr Rooke
Town Clerk and Clerk's Assistant

P1/06/26 Apologies for Absence

Apologies received from Cllr Smith.

P2/06/26 Declarations of Interest

Cllr Railton declared an interest in application 2026/1130/DISC, as his company, Eden Heritage, had provided the archaeological report.

P3/06/26 Actions from the Previous Minutes

- **Story Homes development on Cross Croft**

The resident who attended a recent council meeting on behalf of Cross Croft residents has kept the Clerk updated with the continued efforts to raise their concerns with the development, particularly in relation to the type of properties to be sited along the back of Cross Croft's existing homes. They have asked for on-site meeting with Westmorland and Furness Council and Story Homes.

P4/06/26 Planning Applications

Under Westmorland and Furness Council's consultation process, to consider the following Planning Applications, plus any late arrivals, to prepare, under delegated authority, a response from Council:

2026/0357/LBC No comments **New House, Parkin Hill, CA16 6EA** Listed Building Consent for the installation of a wall mounted EV charger to an outbuilding with associated cabling to be fixed to the dwelling. *Applicant: Mrs Katherine Thomas*	2026/1003/PAPP No comments **Up Top, Roman Road, CA16 6JH** Prior Notification under schedule 2, part 6, class A, for an agricultural storage building. *Applicant: Mr Lees*
2026/0447/TCA No comments **Westcote House, Banks Lane, CA16 6RA** S211 Conservation Area tree works notification – pruning and reduction on a number of trees. *Applicant: Mr Martyn Butterworth*	2026/0808/LBC No comments **Apartment 3, 19 Boroughgate, CA16 6XF** Listed Building Consent for installation of a stairlift. *Applicant: Mr Jeff Obbard c/o Westmorland and Furness Council*

2026/1073/NMA attached to 20/0312 No comments **Land at Station Road, Appleby** Non Material Amendment to wording of condition 8 to replace the reference to 60 metres with 43 metres, attached to approval 2025/0028/FPA (Variation of condition 14 (noise) to vary the noise levels for garden and amenity areas). *Applicant: Barratt Homes*	2026/1130/DISC attached to 2025/0028/FPA No comments **Land at Station Road, Appleby** Application for the approval of details reserved by conditions 5 (surface water drainage) 6 (roads and footways) 7 (ramps) 9 (archaeological) 10 (footways)12 (tree protection plan) 14 (noise assessment) and 15 (air quality assessment). *Applicant: Barratt Homes*
2026/1173/DISC No comments **Westmorland Road, CA16 6GF** Application for the approval of details reserved by conditions 7 (landscaping) and 8 (acoustic fencing) attached to 22/0507. *Applicant: Home Group Ltd*	2026/0851/HOU No comments – it was noted this was part of a trial being carried out by WFC for properties with no off-street parking. **Little Cross, Garth Heads Road, CA16 6TN** Installation of an electric vehicle charge point on the rear boundary wall of the dwelling. *Applicant: Andrew O'Sullivan*

P5/06/26 Planning Decisions

Under Westmorland and Furness Council's consultation process, to consider the following Planning Decisions:

2026/0883/NMA attached to 2024/1378/FPA Non-Material Amendment Approved **Appleby Grammar School, Battlebarrow, CA16 6XU** Non Material Amendment to reduce the size of the approved substation from 12.32sqm to 11.16sqm and relocate it approximately 6m towards the school entrance. *Applicant: Morgan Sindall (on behalf of DfE)*	2026/0805/NMA attached to 23/0786 Non-Material Amendment Approved **Land South of Highfield Lodge, Bongate, CA16 6UE** Non Material Amendment to the elevation treatments and omission of centre stone mullion on House Type 2 and to hard surfaces and boundary treatments. *Applicant: Harrys & Co New Builds Ltd*
2026/0435/FPA Approved with Conditions **4 Market Arcade, Boroughgate, CA16 6YA** Change of use of dog groomers (Sui Generis) to beauty salon (class E). *Applicant: Appleby Town Council*	2026/1001/DISC Discharge of Conditions **Appleby Grammar School, Battlebarrow, CA16 6XU** Application for the part approval of details reserved by condition 17 (Contaminated Land Phase 2 survey), attached to approval 2025/0701/FPA. *Applicant: Morgan Sindall (on behalf of the DfE)*

P6/06/26 Appleby Horse Fair

The Clerk circulated the MASCG press release from the 2026 Horse Fair. It was noted that overall, it had been a positive Fair without any major policing incidents.

Any cleaning issues that had been reported to the Council had been dealt with swiftly, and the committee passed on their thanks to the cleaning teams. Cllr Railton commented he had been out each evening and the town centre had been immaculate.

Cllr Turnbull commented that although St Lawrence's Church had a positive fair, the toilets had been overwhelmed. The Clerk will note this for discussion for next year's fair.

The Clerk reported that over 200 resident permits had been distributed and many had found the scheme beneficial. Cars parked on the streets without parking permits had been ticketed. Over 50 permits had been given out for the Leisure Centre. This had worked much better than the previous year and no issues had been reported.

The Post-Fair meeting is taking place on Wednesday 17th June from 5pm to 8pm in the Public Hall.

P7/06/26 IT Policy

Although the Council have a number of policies relating to IT, having a specific IT Policy is a new requirement under Assertion 10 of the Annual Governance Statement.

The IT Policy was accepted and **RECOMMENDED** to Full Council.

P8/06/26 Councillors' reports and items for future agendas

There were no reports for future meetings.

P9/06/26 Next Meeting

To note that the next meeting of the Planning and General Purposes Committee will be on **Monday 13th July 2026** at **6.45pm** in the Moot Hall.

There being no further business, the meeting closed at 7.19pm.

At the Council Meeting held on **Wednesday 24th June 2026**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr A Connell