APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Property Committee Minutes

For the meeting held in the Moot Hall

Monday 15th June 2026 at 7.34pm

Present:		**Also in attendance:**	
Cllr Anderton (Chair)	Cllr Davidson	Cllr Connell	Cllr Turnbull
Cllr Chalmers	Cllr Railton	Cllr Heap	
Cllr Curley	Cllr Rooke	Town Clerk and Clerk's Assistant	

PR1/06/26 Apologies for Absence

There were no apologies received.

PR2/06/26 Declarations of Interest

Cllr Anderton declared a personal interest in matters relating to Fair Hill, as her property borders the land.

PR3/06/26 Actions from the Previous Minutes

- **Personal Injury Claim**

The Council's insurance company are awaiting a response from the claimant's solicitors. Appleby Carnival Committee has also received a claim for damages from the individual.

- **Martin Holmes Oil Painting**

The oil painting has been received and waiting to be hung. It is going to be displayed over Heritage Open Weekend, as the theme this year is all about local and family history.

PR4/06/26 Public Hall

The Market Arcade flooring was replaced over the weekend.

PR5/06/26 Moot Hall

- **ITT for Moot Hall repainting**

The repainting work is currently on hold, pending the results of a paint sample, which has been sent off for testing.

- **Work recommended in the Fire Risk Assessment**

Work has started on carrying out the recommendations from the Fire Risk Assessment. Cllr Chalmers asked if a schedule of work and estimated costs could be drawn up for this work.

PR6/06/26 New Leases for Council Properties

- **1-2 Market Arcade (Appleby Pet Shop)**

The lease for the Pet Shop is up for renewal at the end of June. It was agreed to increase the rent in line with RPI.

- **Fair Hill Grazing Licence**

Two sealed bids have been received for the 10 month grazing license on Fair Hill.

After discussion, it was **AGREED** to change the bidding arrangements for the 2027 grazing license from sealed bids to advertising the licence at an agreed rent.

It was **AGREED** by majority vote to grant the Fair Hill grazing license for the 10 months from 1st July 2026 to 30th April 2027 to the person who had made the higher bid.

PR7/06/26 Asset Register 2026-27

The Asset Register is reviewed annually. There have been a few small tweaks, but no major changes have been made. Cllr Davidson commented that the Mayor's chain could do with some repairs.

The Asset Register was accepted and **RECOMMENDED** to Full Council.

PR8/06/26 Councillors' reports and items for future agendas

There were no reports or items for future agendas.

PR9/06/26 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 15th July 2026** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 8.19pm.

At the Council Meeting held on **Wednesday 24th June 2026**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr D Anderton