APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Sue Gilbertson: Town Clerk
Town Clerk's Office
Telephone: 017683 51177
Email: clerk@applebytown.gov.uk

Town Clerk's Office
Moot Hall, Boroughgate
Appleby-in-Westmorland
Cumbria, CA16 6YB

www.applebytown.gov.uk

Property Committee Minutes

For the meeting held in the Moot Hall

Monday 13th July 2026 at 7.26pm

Present:		**Also in attendance:**	
Cllr Anderton (Chair)	Cllr Railton	Cllr Connell	Cllr Turnbull
Cllr Curley	Cllr Rooke	Cllr Heap	
Cllr Davidson		Clerk's Assistant	

PR1/07/26 Apologies for Absence

Apologies received from Cllr Chalmers.

PR2/07/26 Declarations of Interest

Cllr Anderton declared a personal interest in Fair Hill, as her property bordered the land.

PR3/07/26 Actions from the Previous Minutes

- **Fire Risk Assessment Works in the Moot Hall and Public Hall**

Cllr Anderton met with Cllr Chalmers and NWA Altham to discuss the outstanding works and get an idea of how much they would cost.

PR4/07/26 Moot Hall

The paint samples have confirmed that there is polymer in the lime wash paint, so it will need hacking off the building before it can be re-rendered and painted.

The Clerk and Chair of Property have decided not to rush into doing the work, as it will required scaffolding and a road closure of the Boroughgate side road. The additional works may cause additional disruption when businesses and residents have already had enough.

The Clerk was tasked with contacting English Heritage to inform them of the error made in the original project, before any money is spent on correcting that error.

PR5/07/26 Market Arcade Toilets

The contract for the cleaning of Market Arcade Toilets runs out in September. The contract will be advertised in the next week, and the current cleaners will be reminded.

PR6/07/26 Fair Hill

- **Update on New Grazing Tenant**

The new tenant has now moved onto Fair Hill. They did a walk of the field prior to moving on and confirmed there was no issues.

- **New kissing gate**

Westmorland and Furness have provided a new gate for the footpath that runs along Fair Hill. ATC only need to pay for the installation.

- **Abandoned Car**

The car that was abandoned in June is still on the field. Westmorland and Furness' abandoned vehicle officer is now involved. A request has been submitted to the DVLA to obtain the registered owners contact details.

- **Metal detectorist**

An enquiry has been received from a resident who would like to use their metal detector on Fair Hill.

It was agreed that ATC would give them permission, but anything of value belongs to the Council and the Town, as it is land for the benefit of the public.

PR7/07/26 Retail Premises

A two year lease has been signed for 1-2 Market Arcade with an increase in rent in line with RPI.

PR8/07/26 Councillors' reports and items for future agendas

There were no reports or items for future agendas.

PR9/07/26 Next Meeting

To note that the next meeting of the Property Committee will be on **Monday 14th September 2026** at **7.45pm**, or at the rising of the Finance Committee in the Moot Hall.

There being no further business, the meeting closed at 7.45pm.

At the Council Meeting held on **Wednesday 22nd July 2026**, the Chair of this meeting was authorised by the Council to sign these minutes, to confirm they are a true and accurate record:

Cllr Anderton